

Undergraduate Representation in University Committees

Committee Reports – Fall 2017

Updated as of 2018-01-31



OVERVIEW

There are 41 active University-level committees with undergraduate student representation in the beginning of the 2017/2018 academic year, amounting to a total of 118 positions in various [Senate Standing Committees](#) and the subcommittees or working groups under them, various [committees arising out of University regulations](#), and other University-level committees with undergraduate student representation (see list below).

Early in the Fall 2017 term, the SSMU VP University Affairs (Isabelle Oke) and the University Affairs Secretary General (Caitlin Mehrotra) allocated the 12 SSMU Senators into various positions according to each person's preferences. The rest of the open positions were filled by open recruitment in the months of March and September. The representatives were given training on the University governance structure and how best to represent students' interests within these committees.

All representatives are required to submit a summary report at the end of each semester. This document compiles all the submitted reports from the Fall 2017 term, and is published on the [SSMU University Affairs website](#).

A list of descriptions for all the committees, including the names and email addresses of the undergraduate representatives is available [here](#). For any inquiries, please contact uasecgen@ssmu.ca or ua@ssmu.ca.

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ACADEMIC POLICY COMMITTEE (APC)

Committee Name	Academic Policy Committee (APC)
Contact Person's Name	Christopher Manfredi (Secretary: Julie Degans)
Contact Person's Email	christopher.manfredi@mcgill.ca and julie.degans@mcgill.ca
Student Representative(s)	Ellen Chen, Muna Tojiboeva, Isabelle Oke

No report was submitted for Fall 2017 term.

SUBCOMMITTEE ON TEACHING AND LEARNING (STL)

Committee Name	APC Subcommittee on Teaching and Learning (STL)
Contact Person's Name	Nancy St. Pierre
Contact Person's Email	nancy.stpierre2@mcgill.ca
Student Representative(s)	Ahmer Wali, Haoran Liao
Meeting Dates	Sep 25, Nov 14

Overview of the Committee
<ul style="list-style-type: none"> Recommend initiatives and policies to enhance the quality of teaching and learning, reporting to Academic Policy Committee.
Highlights or key business discussed this year
<ul style="list-style-type: none"> Course Outline Repository: collection of course outlines to help students be better informed about their course choices. To be placed on new platform, with needs case submitted to IT. Will be accessible to students that were not registered for the courses. In this way, the students can conveniently look up past course outlines before deciding to take the course. Graduate Online Education: Implementation delayed due to software contract cancellation in 2017. Program Manager is designing infrastructure for course delivery as well as student support services. Programs in discussion include Education Leadership, LL. M. IASL, Global health. Students will have all the same rights as on campus students. Undergrad Research Conference: Multidisciplinary conferences held in United States. Hope to hold something similar at McGill. Challenges discussed (e.g. already very packed calendar) and opportunities (e.g. building on existing student conferences) Faculty of Medicine, Education Strategic Plan: faculty wide analysis and consultation done, leading to 3 main goals to address weaknesses and make McGill a leader in education. Implementation in discussion. <ul style="list-style-type: none"> Goals were interdisciplinarity, medical education research scholarship, learning centred education Funding opportunities for Dentistry undergraduate students. Some professors in Dentistry cannot award or fund outstanding undergraduate researchers in the field due to lack of available eligible scholarships. Impact of Artificial Intelligence on job markets and university education. The topic was brought up for general discussion.

Topics that might carry over to next term or expected topics
<p>AI. It is expected to dramatically change the way people work and learn in the near future, just like the internet in the 90's. McGill should actively bring AI concepts and basic computer science knowledge into considerations in undergraduates for all majors.</p> <ul style="list-style-type: none">• “Reasonable” Accommodations.• Experiential Learning (following Senate discussion)• Resource for professors to help with student support.

Teaching and Learning Spaces Working Group (TLSWG)

Committee Name	STL Teaching and Learning Spaces Working Group (TLSWG)
Contact Person's Name	Nancy St-Pierre
Contact Person's Email	nancy.stpierre2@mcgill.ca
Student Representative(s)	Tre Mansdoerfer
Meeting Dates	September 18, October 17

Overview of the Committee
<p>TLSWG deals with allocation of \$2 million for teaching space refurbishment. This includes small improves that are technological, to more broad improvements like total classroom renovation. With their budget, the committee indicates what projects they do want to work on and allocate the money appropriately afterwards.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • October 17th meeting dictated all of the financial decisions made by the committee. The rooms repurposed will be Wong 1030/1050 and Centennial Centre for sure. There was still discussion on if Strathcona, or Currie Gym would receive the remaining allocation, which I believe will go to Strathcona. • General discussions on larger renovations, such as Leacock 132 and McConnell 204/304. These renovations require donors or the committees desire to sink significant funds into these handful of rooms.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Addressing the need for refurbishing leacock 132 and MCC 204/304 and what the game plan will be moving forward. Possible plans of action for the committee should be discussed.

University Teaching Labs Working Group (UTLWG)

Committee Name	STL University Teaching Lab Working Group (UTLWG)
Contact Person's Name	Adam Finklestein, Jennie Ferris, Nancy St-Pierre
Contact Person's Email	adam.finkelstein@mcgill.ca, jennie.ferris@mcgill.ca, nancy.stpierre2@mcgill.ca
Student Representative(s)	Alexander Dow
Meeting Dates	September 26 th 2017, October 10 th 2017, October 23 rd 2017

Overview of the Committee
<p>Mandate</p> <ol style="list-style-type: none"> Develop, maintain and apply research-based Principles to the renovation and upgrade of teaching labs. Establish multi-year needs and annual priorities for renovations to existing teaching labs across the University, and new teaching labs. Recommend funding for the creation, upgrade and maintenance of teaching labs and related equipment. Support University planning by identifying teaching lab priorities and designs that may benefit from funding opportunities that may arise. <p>Reporting</p> <p>The committee will provide funding recommendations to the Deputy Provost (Student Life & Learning). Yearly decisions will be made available to the university community via the web as well as through representatives.</p> <p>Membership: The UTLWG has over 30 representatives across the different faculties at McGill, including the faculties of Arts, Science, Engineering, and Medicine.</p> <p>Meeting Frequency: The UTLWG schedules 3-5 meetings a year.</p> <p>Scope of Work: The UTLWG provides funding aid for small to medium projects (Under 2 Million\$) and equipment (\$750,000) requests for teaching labs across McGill's different faculties.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> Revised the mandate and terms of reference. See document TOR-UTLWG(d).pdf Allocation of annual \$2M for construction and pre-design projects in laboratories across campus. Equipment saved for January 2017. Royal Victoria Hospital roundtable October 23rd with TLSWG
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> Allocation to be confirmed in the new year.

- UTLWG open to submissions from.

Course Evaluation Advisory Group (CEAG)

Committee Name	STL Course Evaluation Advisory Group (CEAG)
Contact Person's Name	Justin Fletcher
Contact Person's Email	justin.fletcher@mcgill.ca
Student Representative(s)	Qi Yue He, Jonathan Boretsky, Saumia Ganeshamoorthy
Meeting Dates	November 14th

Overview of the Committee
Provide course evaluations, especially doing surveys on Mercury. The goal of the committee is to find effective way to increase student response and to improve the overall quality of the evaluations.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • How to increase response rate on course evaluations • Protecting anonymity of the students (since some teachers wanted to know the grades of the respondents in the survey, which may let them know the identity of the students) • Improving the course evaluations website
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Plans for the change of the course evaluation website

SUBCOMMITTEE ON COURSES AND TEACHING PROGRAMS (SCTP)

Committee Name	APC Subcommittee on Courses and Teaching Programs (SCTP)
Contact Person's Name	Ollivier Dyens and Cindy Smith
Contact Person's Email	ollivier.dyens@mcgill.ca and cindy.smith@mcgill.ca
Student Representative(s)	Jed Lenetsky
Meeting Dates	Thursday September 18 th 2017, Thursday December 7 th , 2017

Overview of the Committee
<ul style="list-style-type: none"> SCTP approves new courses and teaching programs before they go to APC and Senate. It is the first non-faculty body to examine new courses and teaching programs after they have been approved by the faculty.
Highlights or key business discussed this year
<ul style="list-style-type: none"> Approved a set of changes to B. Eng. Coop programs Approved new programs in the School of Continuing Studies, Physics, Music, and Epidemiology among others
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> There are no unresolved topics to be carried over into Winter 2018

COMMITTEE ON ENROLMENT AND STUDENT AFFAIRS (CESA)

Committee Name	Committee on Enrolment and Student Affairs (CESA)
Contact Person's Name	Jonathan Nordland
Contact Person's Email	jonathan.nordland@mcgill.ca
Student Representative(s)	Michael Nwabufo
Meeting Dates	September 12 th , October 17 th

Overview of the Committee
<p>This committee is chaired by the Deputy Provost Student Life and consists of student representatives, faculty, and higher administration at McGill. The committee is charged with reviewing changes in enrolment standards/requirements as well as screening new awards and scholarships.</p>
Highlights or key business discussed this year
<p>Approval of a Dental Aptitude Test in the Faculty of Dentistry. This represents an added cost, however, this test was already required by all other dentistry schools in Canada.</p> <p>Representatives from the Ingram School of Nursing, School of Physical and Occupational Therapy, and School of Communication Sciences and Disorders proposed the introduction of the CASPer admission tool. A few members of CESA voiced concerns that the tool might exclude applicants with disabilities. The test was approved for use in the respective schools under a two-year trial period, after which the committee will review its performance.</p> <p>Discussed proposed changes to the Bachelor of Education. These changes are: Currently, applicants are admitted into the Faculty of Education as a whole, based on general requirements across all 4 majors within the Faculty</p> <p>Propose to admit students directly into one of the 4 majors (Science and Technology, Math, Social Studies, English Language Arts) based on specific requirements for each major.</p> <p>Changing Math admission standards from recommending certain secondary school Math classes, to requiring these Math classes. (effective 2019) Doing the same for Science stream applicants within the faculty of Education</p> <p>This proposal was approved via email by members of the committee</p>
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Dental Aptitude Test • The Chair asked that the Faculty of Dentistry report back to CESA in 2020 to see if the test was achieving its purpose • CASPer admission tool • The tool will be brought back to CESA in 2019 for further discussion Admission

Requirements-Bachelor of Education

- The standards for students applying to the Math stream of the Faculty of education will go into effect in 2019

ENROLMENT AND STUDENT AFFAIRS ADVISORY COMMITTEE (ESAAC)

Committee Name	CESA Enrolment and Student Affairs Advisory Committee (ESAAC)
Contact Person's Name	Jonathan Nordland
Contact Person's Email	jonathan.nordland@mcgill.ca
Student Representative(s)	Isabella Anderson, Salma Youssef

No report was submitted for Fall 2017 term.

Subcommittee on Academic Integrity (SAI)

Committee Name	ESAAC Subcommittee on Academic Integrity (SAI)
Contact Person's Name	Glenn Zabowski
Contact Person's Email	glenn.zabowski@mcgill.ca
Student Representative(s)	Aleem Damji & Tiphaine Le Corre
Meeting Dates	October 12, November 27

Overview of the Committee
<p>The SAI is a subcommittee of the ESAAC mandated to initiate and monitor efforts to promote academic integrity at McGill, and to bring recommendations to the ESAAC as required.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Reviewed 2016-17 Annual Report on Academic Integrity • Revision suggestions to modernize the Code of Student Conduct • Mandating Academic Integrity Tutorial for all first-year students • Design of incident report form for invigilators during final exams • Discussion of Cell Phone usage during final exams • Reviewing McGill's Web Materials on Academic Integrity
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Reviewing McGill's Web Materials on Academic Integrity • Reviewing redesigned incident report form • Progress on mandating academic integrity tutorial for all first-years

Subcommittee on Undergraduate Student Advising (SUSA)

Committee Name	ESAAC Subcommittee on Undergraduate Student Advising (SUSA)
Contact Person's Name	Glenn Zabowski
Contact Person's Email	glenn.zabowski@mcgill.ca
Student Representative(s)	Rebecca Seliga, Alice Wang, Jed Lenetsky, Salma Youssef
Meeting Dates	Sept 22 2017, Nov 24 2017

Overview of the Committee

SUSA is a committee that acts as a liaison between the Enrolment and Student Affairs Advisory Committee and the various faculties and undergraduate student population at McGill. The committee reviews the needs of the faculties with respect to undergraduate student advising, and proposes recommendations to ESAAC for how to improve Undergraduate Advising Services. The committee also monitors Undergraduate Advising Services, reviews pilot projects, and anticipates challenges.

Highlights or key business discussed this year

- Online Ask an Advisor program
 - Visibility of the project should be improved to the general student body as many students do not know about it
- The First-Time Only Deferred Final Exam Pilot
 - The committee agreed that more information and data measurement are needed in year 2 (ex: why was the exam deferred, what was the outcome of deferral with respect to the final grade, did having the pilot project improve grade outcomes, did the program have an effect on the use of mental health resources/counselling services etc.)
 - The request form should be modified to aid in data collection
 - Communication/visibility of the project should be improved (this is to be facilitated by service point and the individual faculties)
 - More clear guidelines are needed (ex: maximum number of deferred exams)
- Technology's role in advising (ex: appointments held via skype and their effectiveness)
 - Advisor self-care, as certain cases can be distressing and the position itself is stressful
 - Discussed having a trained counsellor available to advisors, sabbatical leave, etc.
- An involuntary leave policy when students are unwell – details need to be clarified, ex: when would the student be allowed to return, would university supports be available, would psychiatry be involved, transcript notation, fees and tuition, etc.
 - Drafting of a policy is underway

- The Student Affairs Case Manager (Edith Breiner), from the Office of the Dean of Students, described her role to the committee. She meets with students to do an overall assessment, assist with academic accommodation, and directs them towards other support services.
 - The ODoS deals with a variety of issues, from harassment claims to health/mental health issues

Topics that might carry over to next term or expected topics

- Further data collection and analysis of the First-Time Only Deferred Final Exam Pilot
- Drafting of an involuntary leave policy
 - Various student groups will be consulted
 - The policy will be vetted by legal and then will be ready for consultation
- Further discussion about the successes/downfalls of using technology in advising
- Further discussion on advisor self-care

Subcommittee on Student Affairs Policy (SSAP)

Committee Name	ESAAC Subcommittee on Student Affairs Policy (SSAP)
Contact Person's Name	Glenn Zabowski
Contact Person's Email	glenn.zabowski@mcgill.ca
Student Representative(s)	Maeve Botham Tre Mansdoerfer
Meeting Dates	October 2, 2017, December 5, 2017

Overview of the Committee
<p>The mandate of the SSAP is to: identify policies and procedures that differ across faculties and to assess the rationale for the effects of those differences; to initiate and monitor harmonization efforts regarding Faculty student affairs policies and procedures; to coordinate communications to Faculty Student Affairs Offices regarding Subcommittee decisions; to bring recommendation to the Enrolment and Student Affairs Advisory Committee as required. In practice, this means that the Committee review different university policies that affect students and discuss their merits and how they could be implemented in different faculties.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Pedagogical Principles of Assessment – a universal set of academic assessment principles to be applied across the university • Involuntary Leave Policy – A policy that would enable the university to place students on involuntary leave. This policy would only be used in rare and serious situations. • First-Time Only Deferred Final Exam Policy Pilot Project – discussing the results of the Pilot from last year, and how the First-Time Only Deferred Final Exam Pilot could be applied in the future. The admin are worried about if students are abusing the policy in the first place. Statistically students who defer perform worse on their actual exams, and they want to make sure that information is conveyed. The deferral policy will stay for the time being.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Principles of Add/Drop – what the purpose of the Add/Drop period is and how it should be applied. • Involuntary Leave Policy – a continuation of prior discussions.

HONORARY DEGREES AND CONVOCATIONS COMMITTEE (HDCC)

Committee Name	Honorary Degrees and Convocations Committee (HDCC)
Contact Person's Name	Georgia Ntentis
Contact Person's Email	georgia.ntentis@mcgill.ca
Student Representative(s)	Nahal Fansia
Meeting Dates	October 10th, 2017

Overview of the Committee
<p>The Honorary Degrees and Convocations Committee is a Standing Committee of Senate. It recommends the Senate on exceptional individuals for the bestowment of McGill honorary degrees and decide/advise on convocations matters.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Spring convocation was successful: 71% participation rate • Fall 2017 Convocation anticipated participation is 50% due to Halloween (Convocation is held on October 31, 2017) • Two honorary degrees to be given on the Fall 2017 convocation • 2018 convocations: new contract to sign • McGill medal advisory committee: recommendation approved by Senate

SENATE COMMITTEE ON LIBRARIES

Committee Name	Senate Committee on Libraries
Contact Person's Name	Valerie Minnett
Contact Person's Email	valerie.minnett@mcgill.ca
Student Representative(s)	Malcolm McClintock (SSMU Library Improvement Fund Coordinator), Marie Lemieux

No report was submitted for Fall 2017 term.

SENATE COMMITTEE ON PHYSICAL DEVELOPMENT (SCPD)

Committee Name	Senate Committee on Physical Development (SCPD)
Contact Person's Name	Brian Karasic
Contact Person's Email	brian.karasic@mcgill.ca
Student Representative(s)	Nahal Fansia
Meeting Dates	September 21, 2017, November 30, 2017

Overview of the Committee
<p>The Committee on Physical Development is a Standing Committee of Senate that plans campus' physical development in a manner that reflects the academic plans and priorities of the University.</p> <p>Meetings are twice a semester.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Master plan for Royal Victoria Hospital was presented at the Y intersection on October 11-13, 2017 • Library project: plan to remodel McLennan and Redpath Libraries. • Plan to improve better access to McLennan from Roddick gates • Officially full ownership of 680 Sherbrooke <ul style="list-style-type: none"> ◦ 3 floors for Ingram School of Nursing-> was done to due to accreditation requirements. • Powell Site Redevelopment: construction of teaching/wet lab which will be primarily be for medicine. • West block of Stewart Bio is being reconstructed from the inside. • MacDonald Harrington building: work being done on roof, water infiltration, and windows. • Leacock Terrace: Being rebuilt. No schedule for the renovation • Rutherford Building: Ventilation system being installed in labs • Roddick Gates <ul style="list-style-type: none"> ◦ Exterior part of the gates have been renovated ◦ Planning to renovate the inner phase ◦ Installation of bike racks on the West side • Bike centre <ul style="list-style-type: none"> ◦ Bicycle parking garage to me made in University Centre • MacDonald Campus of McGill University <ul style="list-style-type: none"> ◦ Britain Hall: a possible new initiative with John Abbott College ◦ Potential project: store 3-4 million books in a new building
Topics that might carry over to next term or expected topics

- Fate of Wilson hall.
- Psychology and Medicine to move to 2001 McGill College in future
- Reconstruction of Roddick Gates and to create a possible pathway leading directly to McLennan Library.
- Storage of millions of books.

COMMITTEE ON STUDENT SERVICES (CSS)

Committee Name	Committee on Student Services
Contact Person's Name	Kyla Hosie
Contact Person's Email	kyla.hosie@mcgill.ca
Student Representative(s)	Alyssa Wooster, Jemark Earle, Isabella Anderson, Tre Mansdoerfer, Ahmer Wali, Isabelle Oke
Meeting Dates	September, October , November

Overview of the Committee
<p>CSS aims to advise the Executive Director of Student Services (EDSS) on the running of SS. It is a large committee with significant student representation and input. Note: New permanent EDSS was hired Dec 2016, and other previously vacant positions in her office have also been filled (e.g. Finance and Communications)</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Implementation of new Health & Wellness Strategy, developed last year. • New "Health Hub" (with funding from Rossy Foundation) design underway with large focus group, project to be completed by Aug 2018. • Reorganization of Mental Health, Counseling and Health Services to be more student oriented and to better deal with increased demand, especially for increased mental health services <ul style="list-style-type: none"> ◦ Include hiring of more Full Time Equivalent (FTE) Psychiatrists. • Tutorial services now separate from counseling, under new Interim Director Lina di Genova. • Discussions on role/mandate of CSS, and whether it needs to be reviewed or clarified. • Budget (I missed most of these) • Audit (requested by EDSS) done by McGill Auditors, highlighting several high-risk areas. Summary and recommendations shared with CSS. Timeline in place to tackle issues by Dec 2018
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Rebranding of Student Services, so it is more student oriented and less unit focused. • Development of new communication strategy, including Website. • Proper place/role of Tutorial Services in the future. • Health Hub redesign. • Leveraging connections and expertise of various members of CSS to communicate/advertise the services better to student body. • Continued implementation of Health And Wellness Strategy

STUDENT HEALTH SERVICE ADVISORY BOARD (SHS AB)

Committee Name	Student Health Service Advisory Board (SHS AB)
Contact Person's Name	Patricia Strutz
Contact Person's Email	patricia.strutz@mcgill.ca
Student Representative(s)	Vivian Chia Jou Lee, Nahal Fansia, Qi Yue He

No meetings were held in the Fall 2017 term.

PSYCHIATRIC SERVICES ADVISORY BOARD (PS AB)

Committee Name	Psychiatric Services Advisory Board (MHS AB)
Contact Person's Name	Cathie Sheeran
Contact Person's Email	Cathie.sheeran@mcgill.ca
Student Representative(s)	Vithushon Thayalan (SSMU Mental Health Coordinator), Nikita Mohan
Meeting Dates	December 6, 2017

Overview of the Committee
<ul style="list-style-type: none"> • Accountability meetings • Can we as students provide some info to guide them
Highlights or key business discussed this year
<p>Unit structurally altered</p> <ul style="list-style-type: none"> • Multi disciplinary unit to a service composed of psychiatrists and one nutritionist (whose role is in transition out of psych services and into the wellness mandate) • affected what could offer and how they were functioning • McGill felt traditional approaches were confusing for students <ul style="list-style-type: none"> ◦ In response, they moved psychologists into counselling services • Trying to interface in the university in a new way • No clinical director of the services for over a year <ul style="list-style-type: none"> ◦ setting up a structure where they will be able to do that • Responds mostly to consultations <ul style="list-style-type: none"> ◦ Only University that responds to consultations without a doctor's referral ◦ 22 percent comes from counselling service <ul style="list-style-type: none"> ■ this doesn't include walk-ins • Acute distress <ul style="list-style-type: none"> ◦ Outside of safety appointments, they'll need to go to counselling first to be referred to psychiatric services • Notion against treating and preventing <ul style="list-style-type: none"> ◦ In past, a lot of emphasis on treatment. Not sustainable <ul style="list-style-type: none"> ■ Lengthy waiting times for psychotherapy access ■ Led to creation of the wellness model <ul style="list-style-type: none"> • Self-care, online resources • To what extent does the university want to address the treatment part? <ul style="list-style-type: none"> ◦ What is the university's role in that? ◦ Eating disorders unit <ul style="list-style-type: none"> ■ Conflict b/w admin and psych services concerning vision <ul style="list-style-type: none"> • treatment vs prevention • McGill feels prevention is important. • Psych: What happens to our sick students?

- Not fully resolved
 - Might be a reason why there isn't a director right now
- Psych services
 - fully endorses that the old version was not working well but there NEEDS to be a place with diagnosed/diagnosable mental disorders.
 - Has a responsibility, especially with international students, to provide them with services here
 - That's what they are trying to develop and maintain
- No system of information shared between counselling services with psychiatric services
 - psych has their paper charts
 - Counselling has their paper charts
 - Not shared amongst each other
- One stop for health and psychological services
 - Fall 2018
 - Shared information base
 - Electronic medical record
 - Students will have access to a portal with access to their information
- Counselling open to this
 - Perhaps once a month?
- Guest speakers from hospital
 - refer students to him if anything happens
- Eating disorder program
 - The ex-director of EDP left for Toronto, her position was left in limbo and finally was not replaced
 - With change of admin, it was decided that the EDP was too costly, and not serving enough students for it to be worthwhile.
 - Basically over the past year, lost the nursing and psychologist position
 - Still have a nutritionist but she's being transitioned more into the wellness model
 - Unclear and unlikely that she'll be seeing students going forward
 - No groups anymore
 - There are assessments by two psychiatrists
 - Organize blood work
 - Devise plan of treatment
 - Try to use resources in community
 - Unfortunately not enough services in Montreal
 - Counselling service trying to provide support (NOT Treatment)
 - Doesn't replace what was there before
 - McGill doesn't want to offer 'specialized' services
 - Severity
 - severe anorexia has the highest mortality rate
 - McGill was highly supportive of it
 - The only one of its kind
 - 1/9 in NA
 - went from 'this is amazing' to 'not cost-effective' way too quickly
 - Psychological whiplash
 - Rolling out of that message was something that could of been done differently

Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Eating Disorder Program • More Cohesion • Electronic Medical Record

COUNSELLING SERVICE ADVISORY BOARD (CS AB)

Committee Name	Counselling Services Advisory Board (CS AB)
Contact Person's Name	Lorraine Bush (Senior Administrative Coordinator), for Dr. Vera Romano (Director of Counselling Service)
Contact Person's Email	lorraine.bush@mcgill.ca
Student Representative(s)	Vivian Chia Jou Lee, Celine Renaud-Brice, Ebby Crowe (SSMU Mental Health Coordinator)
Meeting Dates	1. Monday, September 18th (completed, and present) 2. Monday, November 20th (completed, and present)

Overview of the Committee

The Counselling Services Advisory Board is a working group made up of relevant student body representatives from Mental Health related groups on campus, under the direction of Dr. Romano and Dr. Norm O'Brien (Associate Director of Counselling Services). We meet approximately 3 times a year (this is set to increase to bi-monthly meetings), and discuss ways in which Counselling Services can better meet the needs of their users.

Highlights or key business discussed this year

- Monday, September 18th
 - Updates re:structural changes:
 - As of June, Mental Health Services has closed and partially merged with Counselling (non-psychiatry members only).
 - Psychiatric Services has become a separate office
 - Counselling has taken over spaces where ISS used to be
 - Still have issues with the space. Some offices are not yet sound-proofed.
 - Updates re:Feedback from clinicians about the structural changes:
 - Some found it an intense and rapid change to service delivery
 - There was an absence of consultation in the design stage (specifically with the sound-proofing of offices)
 - In general, staff agreed with changes and why they were made. Agreement with collaborative care model.
 - Changes made working conditions better, overall, for clinicians.
 - Some felt there was less autonomy in how they could practice.
 - Updates re:user feedback
 - Strength: quality of care once becoming a user of Counselling Services
 - Room for Improvement: students felt the elimination of walk-ins to be a

major barrier to timely access. Some want more classical styles of therapy – psychotherapy. Students feel that policies and procedure could be made more transparent.

- Discussed the possibility of re-instituting “Walk-In” appointments through Counselling Services.

It was suggested that we alter the way walk-ins had been previously conducted, to better suit both the needs of students, and avoid ‘bottle-necking’. The suggestion made was that Counselling Services move towards a ‘triage’ style walk-in system, where students can be seen immediately, have their needs assessed, and then guided towards the right kind of service for their specific needs.

Possibility of having a limited number of ‘drop-in’ appointments made available through the website.

- Monday, November 20th

- Major focus of the meeting was about how to deal with the exponential increase in demand. How do we (CS) provide timely and effective delivery to students in need?
 - Collaboration with Peer Support was suggested as a means of improving timely service. Dr. Romano and Dr. Norman O’Brien were receptive to taking our suggestions re: how they can increase the visibility of Peer Support Services within the Counselling Services Office.
 - We made real-time changes to the Counselling Services website, making the “Community Care” section more obvious on the landing page.
- Discussed the need for a one-stop-shop resource map of services on campus, and in the community; This was very well received by both Dr. Romano and Dr. O’Brien.

Since our discussion, Dr. O’Brien has begun the creation of this resource map.
- Discussed the need for a ‘unified front’ between all of the Mental Health and Wellness Services and Groups on campus.
 - PGSS, PSC, and MHC have all agreed to increase the visibility of online services (TAO and EmpowerMe) to the student body through tabling and info sessions.

Topics that might carry over to next term or expected topics

- The major topic that will be carried over into next term is:
 - How Counselling Services can further strengthen their collaboration with Mental Health and Peer Support initiatives on campus.
 - Steps have already been taken to keep the conversation going. Dr. Romano has set up bi-monthly check-ins with the Counselling Service Advisory Board members moving forward into the next term.

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CAREER PLANNING SERVICE ADVISORY BOARD (CAPS AB)

Committee Name	Career Planning Service Advisory Board (CaPS AB)
Contact Person's Name	Darlene Hnatchuk
Contact Person's Email	darlene.hnatchuk@mcgill.ca
Student Representative(s)	Saumia Ganeshamoorthy, Jessica Wang, Shuyue He, Amir Fawzy

No report was submitted for the Fall 2017 term.

ADVISORY COMMITTEE ON INTERNATIONAL STUDENTS (ACIS)

Committee Name	Advisory Committee on International Students (ACIS)
Contact Person's Name	Francesca Siracusa
Contact Person's Email	francesca.siracusa@mcgill.ca
Student Representative(s)	Ms. Apoorva Malepati, Ms. Lily Payton, Ms. Nikita Mohan, Mr. John Butler
Meeting Dates	October 27, 2017

Overview of the Committee

This committee meets about 1-2 times per semester and brings together representatives from various student groups (both undergrad and postgrad) and members of the McGill staff, including International Student Services (ISS), to discuss the issues facing international students at McGill, to design plans and actions to address current/future problems, and to follow up on previous committee work. This committee has a total of 15 individuals as permanent representatives; additional representatives from other university offices often attend on a temporary basis.

Highlights or key business discussed this year

- SSMU representatives followed up on previous business in addition to emphasizing the importance of International Student Services (ISS) effectively utilizing electronic communication (such as listserv emails and Facebook) to reach out to various segments of the McGill international student community and to connect students with university services and information.
- The representative from Student Housing and Hospitality Services (SHHS) suggested measures that can be taken to connect international students with university resources within the context of student housing such as encouraging floor fellows to engage with students on a personal basis via Facebook, developing workshops for students experiencing culture shock, and ensuring an inclusive environment within student housing.
- The representative from Social Equity and Diversity Education (SEDE) spoke about the various programs organized by SEDE which serve the international community at McGill including Alternative Spring Break (90% of participants are international students) and other opportunities to foster student acclimation and involvement. We introduced the idea of adding a French program to the Alternative Spring Break trip to therefore increase international students involvement in jobs in Montreal, etc.
- The representative from Scholarships and Student Aid (SSAO) spoke about the manner in which offers of admission are presented to students; the new process is simpler and allows students to recognize tuition costs easier than before. She also spoke about SSAO programs that connect students with financial aid and assist students in developing budgeting skills.
- International Student Services reported that the Fall Orientation and other introductory events (eg. Bitesize Montreal) were well attended; there will be another orientation

held in January for the Winter Semester. There are currently over 12,000 international students at McGill; ISS is currently (as of Oct. 27) finalizing a chart of the national origins of the McGill international student community. ISS recently added new staff members and moved into an office on the fifth floor (East wing) of the Brown Building. ISS recently created a working group to address health insurance related matters; furthermore, ISS partnered with Career Planning Service (CaPS) and Service Canada to assist international students in the issuance of Social Insurance Numbers (SIN)—which was a big success. ISS also is currently recruiting a part-time staff member to oversee the Transition Out Program (TOP) which aims to inform and guide international students making post-graduation plans.

Topics that might carry over to next term or expected topics

- The Transition Out Program (TOP) will assuredly be an ongoing topic as the program is designed and implemented. Furthermore, there will be additional discussion on the topic of outreach directed towards the international student community in addition to the work of the working group on international student health insurance.

SCHOLARSHIP AND STUDENT AID OFFICE ADVISORY BOARD (SSAO AB)

Committee Name	Scholarship and Student Aid Office Advisory board (SSAO AB)
Contact Person's Name	Cara Piperni
Contact Person's Email	cara.piperni@mcgill.ca
Student Representative(s)	Kyla Willis
Meeting Dates	October 27, 2017

Overview of the Committee
A committee that brings students and staff together to discuss SSAO's services and programs offered to students at McGill, including entrance undergraduate scholarships, government aid programs, institutional financial aid and funding, as well as financial wellness education among other areas.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • New aid programs implemented in 2017/18- Youth in Care Bursary for students who have been in foster-care prior to university, Enriched Educational Opportunities Bursary to help students with financial need access study abroad activities like field studies or exchange, interest free loan offered to students for ADHD/LD testing which has a cost of around \$600 • Changes to government aid for Canadian students in 2017/18- increase of student earning thresholds for students receiving grants, non-Ontario specific grants/benefits for recipients of OSAP • US loans- continued restrictions on American students using publicly funded loans to study at an international institution
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Work to establish/strengthen a national work study program- national funding could help subsidize and expand the work study program already in place at McGill, which would assist students financially as well as provide more quality work experiences prior to graduation • US loan requirements reform (long-term)- US Department of Education continues to enforce restrictions on how loans can be used at an international institution, and while these restrictions are intended to protect US tax payers, they end up harming low-income students most (McGill has the most American students on US loans outside of the US)

McGILL ATHLETICS AND RECREATION ADVISORY BOARD (MARAB)

Committee Name	McGill Athletics and Recreation Advisory Board (MARAB)
Contact Person's Name	Philip Quintal
Contact Person's Email	philip.quintal@mcgill.ca
Student Representative(s)	Yue Jiao, Michael Nwabuofo
Meeting Dates	November 2nd 2017

Overview of the Committee

This committee made up of alumni, directors of A&R, students representative and higher administration in McGill. It serves as the advisory board to the executive director of Athletics and Recreation, Marc Gélinas. 2 SSMU representatives sit on this committee, as well as 1 PGSS rep, 1 VC rep and 2 SAC representative complete the 5 student rep spots.

Highlights or key business discussed this year

- JED (Junior Enterprise Desautels) update- Student Survey- Presentation regarding the different revenue generating areas in A&R (fitness centre, sport medicine clinic, Redbirds sport shop, campus rec) and how to make them more efficient in generating profit. Redbirds sport shop is looking to go online soon.
- Nutrition Program update- Meetings with different McGill groups including Kinesiology, School of Human Nutrition at Mac Campus, Student Housing and Hospitality Services and Services for Students, as well as Teaching and Learning Services. Rough estimated cost \$1-1.5million with funds most likely coming from different providers(grants, donations etc). Jan 2019 earliest launch date if all goes expected.
- Hazing incident management- All student-athletes for 2017-2018 received a mandatory 3-hour anti-hazing seminar. The basketball teams were involved towards the end of the seminar when they spoke about what “team bonding” activities they now do every year and why they feel that team bonding is very important.
 - The varsity office is in process of getting feedback from coaches and student-athletes regarding the session for improvement in the coming years.
- Referendum (winter 2017) update- PGSS rep asked regarding the follow-up work after both SSMU and PGSS referendum attempts were unsuccessful.
 - In order to offset the budget deficits, the following were mentioned:
 - SSMU groups rental fees have increased
 - Competitive Sport Clubs have been charged a NEW mandatory room booking fee
 - Varsity Athletes Medical screening fees have gone up (this fee is mandatory for all students trying out for a varsity team as part of pre-season medicals)
 - Block of recreational ice skating time has now been changed to rentable time

- “Transparency is important when dealing with our various student associations. Having student participate on groups such as the finance committee allow for the effective transmission of information. Students sitting on these groups must help with keeping these students informed by bringing information back to their constituents. Lack of knowledge leads to misunderstanding or distrust and this is why ensuring transparency is important. A good way to demonstrate this is through these meetings. Phil explained that A&R needs to focus on making information readily available to all students and work hard on providing quality programs to make them exciting and inclusive.
- Ollivier Dyens suggested that A&R reach out to the PGSS members and discuss with them how we might best serve their needs, then develop or adjust initiatives accordingly.” (MARAB 2017)
- Suggestion made of having a Family Night event for students with children to better cater to their needs.
- Suggestion was made regarding the idea of rebranding of the Athletics and Recreation name- to one that reflects Health and Wellness.
- Varsity Council Report
 - Varsity Council’s new Executive team is looking to have more events that foster inter- team bonding.
 - Sun Youth Gift wrapping was attended by more than 150 student-athletes last year. The event is scheduled to happen this year as well.
 - Halloween Y- intersection candy and free game ticket distribution.
 - Varsity Council is in the process of amending/updating their constitution.
- Students’ Athletics Council Report
 - That SAC had their 1st meeting on October 26th 2017. The SAC is looking to amending their constitution to keep up with current operations. Some terminology is outdated.
 - The SAC represents all students using the Athletics and Recreation services. Its’ voting membership is made up of 4 Campus Recreation reps, 4 Varsity Council reps, and 1 First Year Council rep, 1 Inter-Rez council rep. 3 staff advisors sit on the SAC including Perry Karnofsky (Campus Rec Manager), Kim Young (Varsity Office) and Marc Gélinas (Athletics Director).
 - The concept of the SAC is to represent the students, however there isn’t enough reach to the Recreation members (the largest student population in the SAC) since the Campus Recreation Council currently does not have a venue of reaching out to the campus rec users. When preparing to mobilize a “Yes Committee” for the Athletics Ancillary fee, it is hard to reach out to the users of the campus recreation services and Varsity Council only represents roughly 600 students. Therefore as the SAC Chair, I suggested that perhaps effort can be made to look into ways of utilizing the 4 campus recreation representative positions on the SAC.
 - As some confusion has been brought up regarding the role and purpose of the SAC, especially pertinent during some constitution revisions, I posed the question of its’ role to the members of MARAB. Did not receive a clear answer

<p>and be meeting with Geoff, Perry and Phil in winter 2018 to discuss this.</p> <ul style="list-style-type: none"> ○ “It was agreed that Geoff Phillips will organize a meeting with Perry Karnofsky, and Phil Quintal to discuss the role/mandate of the SAC. Perry will meet with Yue and SAC exec to discuss the group’s ideas relative to constitution revisions. Subsequently Geoff will meet with Yue regarding finalizing their proposed amendments and determining how to proceed with formalizing the changes.” (MARAB 2017) ● Facilities Report <ul style="list-style-type: none"> ○ “Repairs (required following a broken hot water pipe in winter 2017) have been completed in the basement level of the Sports Centre. ○ Repairs are ongoing to the concrete structure on the north side of the Molson Stadium. In addition, the southwest entrance stairs are also under repair. ○ Architects are involved in the repairs of the memorial pool ceramics. A decision has not yet been made on which method would be the best to fix this issue (options are to replace the ceramics, install a liner system, or work with a painted concrete surface). Repairs are scheduled to take place in the spring of 2018. ○ A final approval is pending concerning the hardware to be installed on the emergency exit doors of the Sports Centre. These exits have created serious unauthorized access issues.” (MARAB 2017) ● Mac Campus update- <ul style="list-style-type: none"> ○ The Mac Paddle Shack opened July 19th , 2017, offers canoe, kayak and stand up paddle board rentals. ○ MARAB members sat for a presentation of a new building idea for Mac campus. “The student population at Mac Campus is approximately 2,000 indoor physical activity installations are in very poor condition. The presentation featured 2 options: (1) renovating the existing building or (2) building a brand new facility. The costs of both options were estimated to be very similar (\$10-15M). Further, a business case will need to be established, and if indicated, funding for the build will need to be secured from various sources.” (MARAB 2017) ● Sports Program Report <ul style="list-style-type: none"> ○ Campus Rec registration increase, intramural numbers remain good, despite a drop of 9 hockey teams due to the termination of the hockey equipment rental service. ○ New equipment (42 spin bikes, QUEENAX functional fitness system, etc.) in the fitness centre and activity rooms. ○ The planning for the repurposing of 2 North American (old courts by the rowing team rooms) squash courts into private and small group training spaces has begun. 	<tr> <th colspan="2" data-bbox="167 1770 1404 1812">Topics that might carry over to next term or expected topics</th></tr> <tr> <td data-bbox="167 1812 1404 1883"> <ul style="list-style-type: none"> ● Referendum follow-up </td><td data-bbox="167 1812 1404 1883"></td></tr>	Topics that might carry over to next term or expected topics		<ul style="list-style-type: none"> ● Referendum follow-up 	
Topics that might carry over to next term or expected topics					
<ul style="list-style-type: none"> ● Referendum follow-up 					

- I asked whether there will be an Athletics Ancillary fee referendum question (Winter 2018) for the SSMU at the November 2nd meeting. Did not receive a definite response, however there will most likely be an update regarding any referendum efforts at the Jan 18th meeting.
- Hazing Management update- feedback from students
- Varsity Council and SAC constitution ratifications expected- April 5th 2018 meeting
 - Lots of work must be done prior to the ratifications. VC and SAC are working with the student members to analyze the constitutions.
 - Meetings with admin prior to bringing forward the amended constitutions

JOINT BOARD-SENATE COMMITTEE ON EQUITY (JBSCE)

Committee Name	Joint Board-Senate Committee on Equity (JBSCE)
Contact Person's Name	Angela Campbell
Contact Person's Email	angela.campbell@mcgill.ca
Student Representative(s)	Helen Ogundeji (SSMU Equity Commissioner)
Meeting Dates	Wednesday, October 4 th 2017; Tuesday, December 5 th 2017

Overview of the Committee

The Joint Committee on Equity recommends University policy regarding under-represented groups, including women, visible minorities, Indigenous peoples, persons with disabilities and persons of minority sexual orientation or minority gender identity. To this end it shall review the recruitment and status of the under-represented groups at the University and recommend ameliorations to Senate and the Board of Governors.

Highlights or key business discussed this year

- **McGill Health & Wellness Strategy** – Martine Gauthier attended our December meeting to present on the Health & Wellness Strategy organized by Student Services. This strategy represents McGill's attempt to address the structural elements that prevent student, staff, and faculty from flourishing at the institution. The Strategy includes both preventative and reactive measures that seek to improve mental health and wellness at McGill. Martine presented an overview of the Strategy and answered questions following the presentation.
- **Employment Equity Survey** – Tynan Jarrett was recently hired as an Employment Equity Advisor under the Office of Provost. Tynan's responsibilities include reviewing the responses collected from the Employment Equity Survey which is aimed at "identifying and removing systemic barriers to equity in recruitment, employment, retention and promotion" at McGill. The survey is now active and the tentative goal is to receive an 80% response rate.
- **Equity Initiatives Symposium** – Myself, the former PGSS Equity Commissioner, Emil Briones, and Prof. Angela Campbell brainstormed the idea of the Symposium in order to acknowledge and celebrate under-recognized equity-based initiatives formed by students on campus. The Symposium is scheduled for February 7th with the theme of Black-led equity initiatives taking place on campus. Five initiatives will be featured and three panelists will review the projects and their implications for students on campus. PGSS Equity, SSMU Equity, SEDE, and Prof. Angela Campbell form the subcommittee.

Topics that might carry over to next term or expected topics
<ul style="list-style-type: none">• Equity Initiatives Symposium – We will continue to hold subcommittee meetings on the Symposium until the event on February 7th.• Principal’s Task Force on Respect and Inclusion – Following the working group discussions, there is an expectation of an update on this project.

SENATE SUBCOMMITTEE ON WOMEN (SSCOW)

Committee Name	JBSCE Subcommittee on Women (SSCOW)
Contact Person's Name	Susan Gaskin
Contact Person's Email	susan.gaskin@mcgill.ca
Student Representative(s)	Megan Phyper, Helen Ogundeji (SSMU Equity Commissioner)
Meeting Dates	October 2nd, November 22nd

Overview of the Committee
<p>Mandate:</p> <ul style="list-style-type: none"> ○ Advocacy of women's rights and promotion of women ○ Initiation and consolidations of women's activities ○ Liaison and networking for women ● Membership: members of staff and faculty, alumni, Harm Reduction Officer, Family Care Coordinator, PGSS representative (1), SSMU representatives (2) ● Meeting frequency: twice a semester, 1hr/meeting

SUBCOMMITTEE ON FAMILY CARE

Committee Name	JBSCE Subcommittee on Family Care
Contact Person's Name	Audrey Moores
Contact Person's Email	audrey.moores@mcgill.ca
Student Representative(s)	Vino Panchadcharam
Meeting Dates	September 28 2017, November 29 2017

Overview of the Committee
<p>Meeting a couple of times per school semester, this subcommittee seeks to examine the breadth, accessibility, and quality of services offered by the university to support students and staff with familial responsibilities concerning dependents (such as child care and elder care).</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> - Accommodating pregnant students at OSD (there have been noted instances of teachers referring students seeking extensions and accommodation to the Office of Students with Disabilities, raising the issue of how we feel about pregnancy being, even unintentionally, categorized as a disability. We need to devise a different way to handle these requests). - Policy for Pregnant Student Lab Workers: Dr. Moores and Julia are working on policies concerning pregnant lab workers, safety in the laboratory, and expected work timelines as determined by these students' supervisors. - Interest in making the website more of an informative resource on autism, for example, by including relevant search terms in the contents of the site so as to increase accessibility via search engines. A link to Autism Canada will be included as well. - Athena SWAN: McGill is interested in seeking certification from this organization, which has a charter regarding gender equality and career progression in the STEM field. - UTILE and the possibility of converting empty buildings into affordable living spaces for the McGill community - Shortage of spaces in McGill daycare and nursery/long waitlist. People are even willing to pay higher prices, there is just a lack of spaces available.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> - Athena SWAN - Policy for Pregnant Student Lab Workers - McGill Daycare/Nursery, increasing spaces, or offering alternate services

SUBCOMMITTEE ON FIRST PEOPLES

Committee Name	JBSCE Subcommittee on First Peoples
Contact Person's Name	Haidee Lefebvre and Kakwiranó:ron Cook
Contact Person's Email	haidee.lefebvre@mcgill.ca
Student Representative(s)	Carlee Loft (SSMU Indigenous Affairs Coordinator)

Due to external circumstances the representative for this committee was unable to submit a report.

SUBCOMMITTEE ON RACIALIZED AND ETHNIC PERSONS (SCREP)

Committee Name	JBSCE Subcommittee on Racialized and Ethnic Persons (SCREP)
Contact Person's Name	Adrienne Piggott
Contact Person's Email	adrienne.piggott@mcgill.ca
Student Representative(s)	Christelle Tessono, Robyn Lee (Equity Commissioner)
Meeting Dates	September, 8 th , 2017 October, 13 th 2017 November, 10 th 2017 December, 8 th 2017

Overview of the Committee
<p>The committee makes recommendations to the JBSCE on issues regarding ethnic and racialized persons.</p> <p>The Fall term was focused on responding to concerns made by Muslim students and organizations operating on campus, and evaluating the racial tensions on campus (e.g. anti-Semitism and the way McGill Administration decided to involve themselves).</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> - Bill 62: Ever since it has been debated, Muslim students have been attacked on campus by members of the McGill community and by outsiders who followed them on campus. - Task for on inclusivity and diversity: survey and its results. - SSMU GA downfall; anti-Semitism
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> - Taskforce on inclusivity and diversity: survey part II. - University's response to Bill 62; has it helped Muslim students who are being persecuted on campus? - Response from the institution regarding anti-Semitism

SUBCOMMITTEE ON QUEER PEOPLE (SQP)

Committee Name	JBSCE Subcommittee on Queer People (SQP)
Contact Person's Name	Lynn Kozak (Chair) and Michael David Miller (Co-Chair)
Contact Person's Email	lynn.kozak@mcgill.ca and michael.david.miller@mcgill.ca
Student Representative(s)	Gloria Tong
Meeting Dates	September 19, October 23, November 21, and December 11

Overview of the Committee

The JBSCE Subcommittee on Queer People is a working group that advocates for the equity of LGBTQ+ faculty, staff, and students. This semester, it was composed of a mix of academics (professors and librarians), graduate students, undergraduate students, and staff.

The subcommittee most often addresses issues of policy, though it also plans and organizes events such as Return to Rainbow and the Queer Journal Club's launch. Members utilize their varying backgrounds to enhance discussion, and bring forward events promoting queer equity from the larger Montreal area. The subcommittee's Facebook page publicizes these events, in addition to sharing relevant news articles and resources. Overall, though a few meetings had relatively sparse attendance, this subcommittee is well-organized and productive

Highlights or key business discussed this year

- New email - Obtained queer@mcgill.ca.
- Return of the Rainbow - Return of the Rainbow is McGill's annual "queer homecoming" event, reuniting alumni, as well as inviting faculty and students. It took place on October 13th, 2017, in Thompson House.
- LGBTQ+ Journal Club - A new initiative launched on December 8th, the LGBTQ+ Journal Club meets to discuss current and past LGBTQ+ scholarship, maintaining an LGBTQ-centered horizontal continuing education community. It meets 8 times during the university calendar year.
- Pronouns on faculty profile pages - The subcommittee is working towards encouraging all academics and graduate students (who are comfortable with sharing their pronouns) to add their pronouns to their profile page, as well as encouraging the addition of pronouns to email signatures.
- Terms of Reference - A new, updated subcommittee Terms of Reference was written and approved, and will be sent to the JBSCE for final approval.

Topics that might carry over to next term or expected topics

- Launch of the Rainbow - In the winter semester, the subcommittee will be planning a queer-specific graduation to honor LGBTQ+ graduating students.
- Pronouns - The subcommittee will continue to encourage academics, staff, and students to share their pronouns on profile pages and in their email signatures,

possibly by writing a piece through the Social Equity and Diversity Education office.

- Bathrooms in the Social Work building - The subcommittee is supporting the continued efforts of the Social Work Students Association to ensure that bathrooms in the Social Work building are designated all-gender.

INDIGENOUS AFFAIRS WORK GROUP (IAWG)

Committee Name	Indigenous Affairs Work Group (IAWG)
Contact Person's Name	Christopher Buddle
Contact Person's Email	christopher.buddle@mcgill.ca
Student Representative(s)	Denny Choi, Carlee Loft (SSMU Indigenous Affairs Coordinator)

No report was submitted for Fall 2017 term.

ADVISORY COUNCIL ON THE CHARTER OF STUDENTS' RIGHTS

Committee Name	Advisory Council on the Charter of Students' Rights
Contact Person's Name	Professor Jane Everett (Chair)
Contact Person's Email	jane.everett@mcgill.ca
Student Representative(s)	Fatima Anjum

Due to the confidential nature of this committee a report could not be submitted.

The Council on the Charter of Students' Rights investigates any allegation that the general application of a University rule is in violation of this Charter. A request for investigation may be made by a member of the University (the complainant) or may be referred to the Council by the Committee on Student Grievances.

COMMITTEE ON STUDENT DISCIPLINE (CSD)

Committee Name	Committee on Student Discipline (CSD)
Contact Person's Name	Dylan Bertus
Contact Person's Email	deanofstudents@mcgill.ca
Student Representative(s)	Jad El-Tal, Caitlin Mehrotra, Ellen Chen, Camille Belanger, Sebastien Oudin-Filipecki

Due to the confidential nature of this committee a report could not be submitted.

The CSD is a hearing committee which reviews cases of infringement of the Code of Student Conduct and Disciplinary Procedures, and makes decisions based on the evidence presented.

COMMITTEE ON STUDENT GRIEVANCES (CSG)

Committee Name	Committee on Student Grievances (CSG)
Contact Person's Name	Bonnie Borenstein
Contact Person's Email	bonnie.borenstein@mcgill.ca
Student Representative(s)	Cherry Wu, Jennifer Seidel

Due to the confidential nature of this committee a report could not be submitted.

The CSG reviews any grievances lodged by students that rights accorded to them under the Charter of Students' Rights have been infringed by a member of the University, and decides on the appropriate redress.

APPEAL COMMITTEE ON STUDENT DISCIPLINE AND GRIEVANCES

Committee Name	Appeal Committee on Student Discipline and Grievances
Contact Person's Name	Bonnie Borenstein
Contact Person's Email	bonnie.borenstein@mcgill.ca
Student Representative(s)	Yue Jiao, Kokulan Mahendiran,

Due to the confidential nature of this committee a report could not be submitted.

The Appeal Committee for Student Discipline and Grievances deals with appeals regarding decisions made by the CSD or the CSG.

McGILL WRITING CENTRE

ADVISORY COMMITTEE (MWC AC)

Committee Name	McGill Writing Center Advisory Committee (MWC AC)
Contact Person's Name	Dr. Sue Laver
Contact Person's Email	sue.laver@mcgill.ca
Student Representative	Sophie Zhao

This committee did not meet during Fall 2017.

UNIVERSITY HEALTH AND SAFETY COMMITTEE (UHSC)

Committee Name	University Health and Safety Committee (UHSC)
Contact Person's Name	Kathryn Wiens
Contact Person's Email	kathryn.wiens@mcgill.ca
Student Representative	Ahmer Wali
Meeting Dates	Sep 25, Oct 30, Dec 11

Overview of the Committee
To advise the VP Admin & Finance on matters concerning the health and safety of University community, including standards and policies. This involves promoting a safety culture, identifying priorities and producing an annual report.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • University Laboratory Safety Committee <ul style="list-style-type: none"> ◦ Radiation Safety Manual updated, and other safety resources developed and delivered. Some being translated to French. ◦ Employees required to register for courses for safety, currently old manual system done by one secretary (5k registrants). Possibility of new software. ◦ Radiation Safety Report: new lasers being used, however overall still well within safe limits, except Cyclotron (very close). Also, Radon testing of different sites (including Mac after HVAC system) show very low levels, success. • Smoking Policy <ul style="list-style-type: none"> ◦ Smoke Free Campus initially rejected, and designated smoking areas planned however new govt guidelines recommend it, so being discussed once again at P7 ◦ Smoking Policy approved by BoG, implementation on July, with designated areas. • Burnside Garage Incident <ul style="list-style-type: none"> ◦ Contractor was found cutting asbestos ducts w/o safety precautions, and work stopped. Further tests of the air showed it was clean. This highlighted however that the TradePerson's shop located there is not an ideal location. Challenges relocating. • Law Library Panic Button <ul style="list-style-type: none"> ◦ Potential installation since students often there late. ◦ CPS will conduct full audit to see what measures would be most useful • Accidents/Incidents <ul style="list-style-type: none"> ◦ Software used currently unable to generate stats. Looking into new one.

- Anaphylactic reaction and lack of Epi Pen on campus. Benchmarking done, carried by security staff in other QC universities, so will follow up.
- Homeless Strategy Project
 - Frequently homeless people in McIntyre, current methods of dispatching security has no impact, so new policy being researched at school of Social Work.
- Goodman Research Centre
 - Recently obtained level III certification allowing them to work with specific biologic agents

Topics that might carry over to next term or expected topics

- Lab Safety, delivery of training materials
- Campus & Public Safety library safety audit.
- Epi Pens for Security Staff

SUSTAINABILITY LABS WORKING GROUP (SLWG)

Committee Name	UHSC Sustainable Lab Working Group (SLWG)
Contact Person's Name	Kathleen Ng
Contact Person's Email	kathleen.ng@mcgill.ca
Student Representative(s)	Alex Arkilanian, Lily Payton
Meeting Dates	September 14, October 26

Overview of the Committee
<p>This group is mandated to integrate sustainability practices into the laboratory setting as outlined in the Research category of McGill's Sustainability Strategy. Specifically this committee has the mandate to review the "sustainability guide for researchers" and the "sustainability checklist" as well as develop a "Sustainable Laboratory Award".</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> ● As SSMU participation was low in the previous term, SSMU is now considered an associate member of the group instead of an ex-officio member ● Preliminary results from the new sustainability inspection checklist show <ul style="list-style-type: none"> ○ Ethidium bromide use is the most widespread sustainability issue and the use of alternatives should be encouraged ○ Many labs are unaware of sustainable alternatives to common practices and efforts should be made in outreach ○ There is a need to engage PIs which will be addressed by the "Sustainable Laboratory Award" ● A capital asset management project is in an ongoing pilot program at the MNI with Asset Panda and will soon expand to include Student Housing and Hospitality Services ● The criteria, governance, and timeline of the "Sustainable Laboratory Award" is being developed and a tentative launch date is set for February, 2018
Topics that might carry over to next term or expected topics
<p>Finalization of the "Sustainable Laboratory Award". In particular: communications of the award, the form that the award will take, and ways to incorporate innovation in lab sustainability</p>

SUSTAINABILITY PROJECTS FUND WORKING GROUP (SPF WG)

Committee Name	Sustainability Projects Fund Working Group (SPF WG)
Contact Person's Name	Kim McGrath
Contact Person's Email	kim.mcgrath@mcgill.ca
Student Representative(s)	Alexandre Angle

No report was submitted for the Fall 2017 term.

UNIVERSAL ACCESS CAPITAL PROJECTS WORKING GROUP (UACPWG)

Committee Name	Universal Access Capital Projects Working Group (UACPWG)
Contact Person's Name	Maxime Gagnon
Contact Person's Email	maxime.gagnon@mcgill.ca
Student Representative(s)	Madeleine Macdonald
Meeting Dates	Sept 28, 2017

Highlights or key business discussed this year
<ul style="list-style-type: none"> ● Pollack Hall – wheelchair accessibility, discussion of 3-way funding model between UACFund, faculty and major donor for ~700,000\$ project ● Accessibility Map – great progress made on producing an accessibility map of campus ● Start of construction on barrier free cafeteria at McConnell ● Currie Gym audit report ● Gender neutral bathrooms ● Review of proposal submissions: <ul style="list-style-type: none"> ○ Faculty of Agriculture – Elevator in Parasitology ○ Faculty of Law – Bathroom audits, conversion to Gender Neutral ○ Macdonald-Stewart Library Building – Conversion to adapted washroom ○ PGSS – Improvements to Thomson House pathway ○ Occupational Therapy – Access to Redpath Museum
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> ● Accessibility Map ● 3-way funding models to leverage use of funds ● Re-focussing spending decisions on identified low cost high-impact priorities

SKILLS 21 STEERING COMMITTEE

Committee Name	Skills 21 Steering Committee
Contact Person's Name	Sophia Kapchinsky, David Syncox
Contact Person's Email	sophia.kapchinsky@mcgill.ca; david.syncox@mcgill.ca
Student Representative(s)	Michelle Guo
Meeting Dates	September 14 th , 2017

Overview of the Committee
SKILLS21 Steering Committee aims to determine the direction of development of SKILLS21 program. We discuss questions raised by users and wish to solve the problems to make SKILLS21 more agreeable to McGill students.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Eligibility of law students to register in the program • Mac campus offerings • Bilingual facilitation • Quality control of SKILLS21 • Laura Winer and David Syncox presented the Table of Contents for the Partner Playbook • Overview of SKILLS21 promotion, especially during orientation
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • We will be in contact with Student Services and other SKILLS21 partners in gleaning a common approach to assessing workshops. This resulting tool will be brought to the SKILLS21 Assessment Committee.