

Undergraduate Representation in University Committees

Committee Reports – Winter 2019

Updated as of 2019-05-12



OVERVIEW

There are 41 active University-level committees with undergraduate student representation in the beginning of the 2018/2019 academic year, amounting to a total of 118 positions in various [Senate Standing Committees](#) and the subcommittees or working groups under them, various [committees arising out of University regulations](#), and other University-level committees with undergraduate student representation (see list below).

Early in the Winter 2019 term, the SSMU VP University Affairs (Jacob Shapiro) and the University Affairs Secretary General (Caitlin Mehrotra) allocated the 12 SSMU Senators into various positions according to each person's preferences. The rest of the open positions were filled by open recruitment in the months of March and September. The representatives were given training on the University governance structure and how best to represent students' interests within these committees.

All representatives are required to submit a summary report at the end of each semester. This document compiles all the submitted reports from the Winter 2019 term, and is published on the [SSMU University Affairs website](#).

A list of descriptions for all the committees, including the names and email addresses of the undergraduate representatives is available [here](#). For any inquiries, please contact uasecgen@ssmu.ca or ua@ssmu.ca.

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ACADEMIC POLICY COMMITTEE (APC)

Committee Name	Academic Policy Committee (APC)
Contact Person's Name	Professor Christopher Manfredi (Secretary: Julie Degans)
Contact Person's Email	christopher.manfredi@mcgill.ca and julie.degans@mcgill.ca
Student Representative(s)	Jacob Shapiro and Ommu-Kulsoom J. Abdul-Rahman

Overview of the Committee
Reviews and makes recommendations regarding all academic policy matters at McGill.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • New exchange program with three new partner universities: École Polytechnique of the Université Paris-Saclay, Aristotle University in Thessaloniki, and University of Haifa in Israel • The an important proposal that was presented was a request for a change in the approval process for new exchange partners; • Prof. Oxhorn, Associate Provost (International), proposed to be permitted to expand the exchange programs with already existing partners without having to come before the APC every time. • The committee voted against this for the time being because we wanted to be able to see what criteria he would be using to make such calls.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Nothing to report

SUBCOMMITTEE ON TEACHING AND LEARNING (STL)

Committee Name	Academic Policy Subcommittee for Teaching and Learning (STL)
Contact Person's Name	Nancy St.Pierre (Secretary)
Contact Person's Email	nancy.stpierre2@mcgill.ca
Student Representative(s)	Christelle Tessono

Overview of the Committee
<p>The Subcommittee for Teaching and Learning is mandated to:</p> <ul style="list-style-type: none"> • Recommend to the University through the Academic Policy Committee (APC) initiatives and policies to enhance the quality of teaching and learning. • Consider medium and long-term trends and issues affecting post-secondary education as they would apply to McGill University, including, but not limited to, enhancing student engagement, online delivery of courses and programs in both campus-based and distance programs, alternate credit structures, feedback and assessment, experiential learning, and the integration of teaching and research. • Report to Senate through APC once a year.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • We were scheduled to meet twice this semester, but we only met once. No reason was given for the cancellation of the second meeting. • What you missed: There were two presentations. One from Alex Liepins, Skills Development Officer (Teaching Learning Services – TLS) for Skills 21 and the other from Adam Finkelstein, Associate Director, Learning Environments, TLS. • (1) The Skills 21 presentation was basically an overview of the program that is entering its second-year. Skills 21 is a series of workshops for undergraduate students. They are free and have different streams available to students. After doing a couple of workshops, students receive co-curricular record (CCR) credit. Notable remarks are the fact that participation has increased from 600 to 900 this year. Alex's only concern is making sure that the program is well-advertised and to receive continuous feedback as an effort to provide students with the workshops they want and need. • (2) The second presentation was an overview of the renovations in various McGill classrooms. Notably, Jack Cramm Auditorium in Education and ARTS 150 in the Arts Building. Additionally, the presentation talked about Crowdmark software. This is a software that digitized exams and papers, and allows for a faster and more dynamic grading for Professors and TAs. It has been tested across several courses, but mainly

in the Science faculty. Apparently, there are no flaws and limitations, except the high cost of the program. I asked the committee if there were any limits to using this for

- Teaching and Learning Services (TLS) has existed under various forms for the past 50 years according to archival research conducted by the chairs. They asked the committee if they'd be interested in commemorating the history of TLS as it is an important anniversary. It has been suggested (but not confirmed) to conduct a social media campaign where former Professors and Students - along with current ones - share a memory from their interactions with TLS. There would also be memories shared out of the McGill Archives as well.

Topics that might carry over to next term or expected topics

- 50 year anniversary celebration activities

Teaching and Learning Spaces Working Group (TLSWG)

Committee Name	Teaching and Learning Spaces Working Group (TLSWG)
Contact Person's Name	Nancy St-Pierre
Contact Person's Email	nancy.stpierre2@mcgill.ca
Student Representative(s)	Emily Tam

Overview of the Committee
<p>The Teaching and Learning Spaces Working Group develops and implements ideas for the creation and renovation of teaching and learning spaces at the university in order to enhance the learning experience of students.</p> <p>Mandate:</p> <ul style="list-style-type: none"> • Design teaching and learning spaces • Identify teaching and learning space needs at the university; set priorities for the creation and renovation of spaces • Recommend priorities for funding
Highlights or key business discussed this year
<p>Budget</p> <ul style="list-style-type: none"> • The Teaching and Learning Spaces Working Group and the University Teaching Labs Working Group had their combined budgets increased to \$7.5M for FY2019 and FY2020 classroom recommendations <p>FY2020 Capital Renovation Recommendations</p> <ul style="list-style-type: none"> • Three potential funding scenarios were presented • The current capacity, current seat density, proposed room type, and cost estimate of the creation or renovation of building rooms was considered when determining which spaces should be prioritized • Building rooms receiving funding from other sources, such as new classrooms in McIntyre, were present in all three funding scenarios • Scenario 1, which recommends the renovation or creation of rooms in Wong, Burnside, McIntyre, and MacDonald Harrington, was selected out of the three funding scenarios

Topics that might carry over to next term or expected topics
<ul style="list-style-type: none">• Discuss in detail the requirements of each building room to be created or renovated and the costs associated with each room

Teaching and Learning Technology Working Group (TLTWG)

The committee did not meet in Winter 2019.

University Teaching Labs Working Group (UTLWG)

Committee Name	STL University Teaching Lab Working Group (UTLWG)
Contact Person's Name	Nancy St-Pierre
Contact Person's Email	nancy.stpierre2@mcgill.ca
Student Representative(s)	Monique Morin

Overview of the Committee
<p>The University Teaching Labs Working Group (UTLWG) is responsible for enhancing teaching and learning at McGill through the development of university teaching labs. The working group identifies needs for teaching laboratories, upgrade and maintenance needed in teaching labs. The working group then recommends funding allocations to the Deputy Provost.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> ▪ All First-Year science labs have been renovated ▪ There was a \$3M increase in capital funding that was added to the UTLWG budget ▪ Review of funding applications ▪ Powell site development plan will be delivered to the Quebec government in Spring 2019 ▪ RVH project has been approved by the Quebec government
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> ▪ Updates on major planning projects (RVH, Powell site, Wilson) ▪ Teaching lab updates on renovations and equipment

Course Evaluation Advisory Group (CEAG)

Committee Name	Course Evaluations Advisory Group (CEAG)
Contact Person's Name	<i>Justin Fletcher (for the committee)</i>
Contact Person's Email	justin.fletcher@mcgill.ca
Student Representative(s)	Claire McPhee, Grace Shin
Meeting Dates	<i>January 30th, 2019; Two Student leader lunches on November 8th, 2018 and March 11th, 2019</i>

Overview of the Committee
<p>This committee works with the Teaching and Learning Services to advise on anything related to the end of year course evaluations. In particular, they develop strategies to increase student participation in the course evaluations and to increase the number of instructors who allow their results to be made public. This past year in particular, they were concerned with ensuring a smooth transition to the new course evaluations system which will be up and running in the Summer of 2019.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • The student leader lunches focused on encouraging students to fill out course evaluations and to ensure that they offer constructive feedback to professors about courses (as opposed to criticism with no suggestions on how the course could be improved). There was a particular focus on being aware of implicit bias when filling out the course evaluations. This lunch also allowed student leaders (i.e. the elected members of various student societies) to voice their constituents opinions and concerns on the course evaluations process. • The biggest item discussed this year is the transition to the new course evaluations system: it will appear almost the same to students, with the added bonuses of being mobile friendly and having access to them directly through myCourses. There will be many new benefits for administrative staff and professors as well. One of the roles of the student representatives was to attend the presentation on the changes being made in order to make suggestions and discuss how the changes would affect them as students. • This year, there were no formal meetings of the Course Evaluations Advisory Group, beyond the ones discussed above. It is assumed that this is unusual and that usually there would be a more formal meeting to discuss course evaluations more broadly.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • The implementation of the new course evaluations system (is it successful, what is working, what isn't?); this new system will be first used in Summer 2019 but will really be tested in Fall 2019 when the whole student body is using it. • Encouraging students to complete the course evaluations.

SUBCOMMITTEE ON COURSES AND TEACHING PROGRAMS (SCTP)

Committee Name	APC Subcommittee on Courses and Teaching Programs (SCTP)
Contact Person's Name	Fabrice Labeau and Cindy Smith
Contact Person's Email	fabrice.labeau@mcgill.ca and cindy.smith@mcgill.ca
Student Representative(s)	Bryan Buraga
Meeting Dates	January 10, 2019, February 7, 2019, February 21, 2019, March 21, 2019, April 4, 2019

Overview of the Committee
SCTP approves new courses and teaching programs before they go to APC and Senate. It is the first non-faculty body to examine new courses and teaching programs after they have been approved by the faculty.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Approvals <ul style="list-style-type: none"> ○ Faculty of Arts <ul style="list-style-type: none"> ▪ Minor Concentration in Latin American and Caribbean Studies ○ Various approvals and revisions for graduate and continuing studies programs/courses
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • The role of SCTP in the future

COMMITTEE ON ENROLMENT AND STUDENT AFFAIRS (CESA)

Committee Name	Committee on Enrolment and Student Affairs (CESA)
Contact Person's Name	Linda Webb
Contact Person's Email	linda.webb@mcgill.ca
Student Representative(s)	Sarim Malik

Overview of the Committee
<p>This committee was established in May 2009 after the Senate retired three different committees and replaced them with a new committee called the Committee on Enrolment and Student Affairs (CESA). It is chaired by the Deputy Provost Student Life (DPSL) and consists of student representatives, faculty and senior administration. From time to time, Subject Matter Experts (SMEs) from within McGill sit in as guests to provide relevant information to a specific topic. The committee is charged with reviewing changes in enrolment standards and approving new awards and scholarships.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Revised admission requirements for: <ul style="list-style-type: none"> ○ Graduate Certificate in Financial Planning ○ Graduate Certificate in Digital Marketing • Approval of multiple student awards • Recognized the new Certificate of Proficiency in Bilingual Professional Communication, offered by the McGill School of Continuing Studies, as an acceptable means of demonstrating the required level of English proficiency for admission for Enrolment Services handled programs • Updating the terms of award restrictions and preferences to facilitate their use in strategic recruiting initiatives while staying in line with employment equity standards • Redefining the restrictions/preferences in student awards to appeal a wider range of students
Topics that might carry over to next term or expected topics
<p>A vote to approve the new terms of award restrictions and preferences will happen early in the Winter semester</p>

ENROLMENT AND STUDENT AFFAIRS ADVISORY COMMITTEE (ESAAC)

Committee Name	Enrolment and Student Affairs Advisory Committee (ESAAC)
Contact Person's Name	Madeline Wilson
Contact Person's Email	Artssenator1@ssmu.ca / madeline.wilson@mail.mcgill.ca
Student Representative(s)	Madeline Wilson, Bryan Buraga
Meeting Dates	<i>September 4, November 6, January 8, February 5, March 12, April 9, May 7 (not included in this report)</i>

Overview of the Committee
<p>Chaired by Deputy Provost (Student Life and Learning) Fabrice Labeau (although some meetings/sections of meetings chaired by Dean of Students Chris Buddle. 2 official student representatives, along with the Associate Deans of every faculty, and representatives from Student Services, Enrolment Services, Teaching and Learning Services, and Student Housing and Hospitality Services.</p> <p>Discusses university-level policies and initiatives related to student affairs, primarily pedagogical, policies, or procedures.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Fall Reading Break: how to best implement for Fall 2020 (ideally). Collaboration between ESAAC Fall Reading Break Subcommittee and SSMU Fall Reading Break Subcommittee • Cannabis Policy: creating interim rules in the context of federal legalization, how to transition into permanent policy • Changing final grade received in classes taken Satisfactory/Unsatisfactory to letter grades: ESAAC and admin currently supportive overall, McGill IT queue is long • Involuntary Leave Policy: would give the university ability to remove students posing a direct and imminent threat to themselves or others from McGill involuntarily, orienting for return • Revisions to Code of Student Conduct: passed Senate in Winter 2019 • Potential for Universal Wait lists at university level (expanding out of Arts)
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Fall Reading Break • Involuntary Leave Policy • Revising the University Student Assessment Policy • Universal Wait lists • Changing S/U to letter grades

Subcommittee on Academic Integrity (SAI)

The committee did not meet in Winter 2019.

Subcommittee on Undergraduate Student Advising (SUSA)

The committee did not meet in Winter 2019.

Subcommittee on Student Affairs Policy (SSAP)

Committee Name	ESSAC Subcommittee on Student Affairs Policy
Contact Person's Name	Dylan Bertus (Office of the Dean of Students)
Contact Person's Email	deanofstudents@mcgill.ca
Student Representative(s)	Colin Donahoe and Sébastien Oudin-Filipecki
Meeting Dates	The Subcommittee did not meet this semester

Overview of the Committee
<p>The Subcommittee on Student Affairs Policy (SSAP) is a subcommittee of the Enrollment and Student Affairs Advisory Committee (ESAAC) mandated to identify policies and procedures that differ across faculties and to assess the rationale for and effects of those differences, to initiate and monitor harmonization efforts regarding Faculty student affairs policies and procedures, to coordinate communications to Faculty Student Affairs Offices regarding Subcommittee decisions, and to evaluate achievement of common policies across faculties.</p>
Highlights or key business discussed this year
<p>The Subcommittee did not meet this semester making it impossible to submit a report Currently under review by the Deputy Provost (Student Life and Learning)</p>
Topics that might carry over to next term or expected topics
N/A

HONORARY DEGREES AND CONVOCATIONS COMMITTEE (HDCC)

The proceedings of this committee are confidential and therefore no report was submitted.

SENATE COMMITTEE ON LIBRARIES

Committee Name	Senate Committee on Libraries
Contact Person's Name	Merika Ramunde (Temporary)
Contact Person's Email	merika.ramundo@mcgill.ca
Student Representative(s)	Marie Lemieux and Maeve Botman
Meeting Dates	<i>February 19th 2019 & April 18th, 2019</i>

Overview of the Committee
The committee oversees the campus' libraries and library activities.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Results of Library Census • Preparation for Library storage facility • Fiat Lux • Brightspot Fiat Lux consultation • Schulich closure
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Fiat Lux • Brightspot Fiat Lux consultation • Library storage facility • Schulich closure

SENATE COMMITTEE ON PHYSICAL DEVELOPMENT (SCPD)

Committee Name	Senate Committee on Physical Development (SCPD)
Contact Person's Name	Chair: Dr. Cameron Charlebois / Secretary: Dicki Chhoyang
Contact Person's Email	cameron.charlebois@mcgill.ca & dicki.chhoyang@mcgill.ca
Student Representative(s)	Danny Amon, Réginal Labonté & Tre Mansdoerfer

Overview of the Committee
<p>“The Committee on Physical Development is a Standing Committee of Senate charged with advising on the nature of physical development as it reflects the academic priorities and needs of the University.” (<i>Terms of References</i>)</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Closure of the Schulich Library located in the Macdonald-Stewart Building in the summer of 2019. It will be closed for two years. • Board of Governors approved the subsequent phase of RVH which consists of designing plans and planning of the site (2019). • Building of the Collection Management Facility at Macdonald Campus. Within all the Library branches, only 25% will be available. The remainder will be at the Collection Management Facility. • A Staff Sustainability Guide was released. It provides new employees at McGill many ways to integrate sustainability into their work. The Guide is divided into three main sections: learn, act, and connect. • The Master Plan will be presented to Senate in 2019. An information session happened in November 2018 and a community engagement will happen in January 2019.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • More information about Fiat Lux (McLennan-Redpath Complex) • Presentation of The Master Plan to Senate • McGill Maintenance Deficit

COMMITTEE ON STUDENT SERVICES (CSS)

Committee Name	Committee on Student Services (CSS)
Contact Person's Name	Jack Collis
Contact Person's Email	Jack.Collis@mail.mcgill.ca
Student Representative(s)	Mr. Wajih Jawhar, Ms. Saumeh Saeedi, Mr. Jacob Shapiro, Ms. Sophia Esterle, Mr. Andre Lametti, Mr. Réginal Labonté, Ms. Robyn Lee, Ms. Kira Smith
Meeting Dates	September 19 th 2018, October 12 th 2018, January 15 th 2019, February 25 th 2019, March 20 th 2019

Overview of the Committee
The purpose of the Committee on Student Services is to advise the Executive Director of Services for Students, regarding the improvement of Student Services at McGill.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Discussed the annual advisory board reports from each of the 11 student services units. • Received updates from the Executive Director regarding the complete renovation of the health services at McGill, to be known as the Rossy Wellness Hub. <ul style="list-style-type: none"> ○ Advised on what the role of the Wellness Hub should be. ○ Learnt and discussed the new online mapping service to be launched in parallel with the Wellness Hub, directing students to health services on and off campus. ○ A new Virtual Hub will also be rolled out, allowing students to access on campus services more easily. Discussed possible improvements for this system. • Discussed the introduction of Local Wellness Advisors (LWAs), a promising new initiative helping to bridge the gap between students and faculty. <ul style="list-style-type: none"> ○ Members on the committee were encouraged to reach out to their faculty's own LWA. • Discussed the increase in students seeking support from Counselling Services and how best to relieve the pressure on this particular service area. • Discussed the role of work related stress on students' overall wellbeing. This was a pivotal discussion, generating some important ideas to be presented to senate by J. Fyles, co-chair. • Discussed the budget and strategies to curb the current deficit.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Discussing work related stress at McGill and developing new strategies to combat this issue will be a topic of importance. CSS has the privilege of housing together students and staff producing fertile grounds on which to make proper progress in this area. • Getting regular updates on the Rossy Wellness Hub developments and suggesting improvements. • Tracking the progress of LWAs and looking for ways to optimise their role at McGill.

- Discussing any issues arising from the annual advisory reports from the 11 student services units.
- Following the developments towards alleviating the budget deficit.

STUDENT HEALTH SERVICE ADVISORY BOARD (SHS AB)

The committee did not meet in Winter 2019.

PSYCHIATRIC SERVICES ADVISORY BOARD (PS AB)

The committee did not meet in Winter 2019.

COUNSELLING SERVICE ADVISORY BOARD (CS AB)

Committee Name	Counselling Service Advisory Board
Contact Person's Name	<i>Lorraine Bush</i>
Contact Person's Email	lorraine.bush@mcgill.ca
Student Representative(s)	Annalise Patzer, Sophia Esterle, Vivian Chia Jou Lee
Meeting Dates	<i>None</i>

Overview of the Committee
<p>The Counselling Services Advisory Board (CSAB) has a mandate to establish policies and additionally supervise the activities, operations, and implementation of counselling services. The CSAB meets a few times per year to determine how the counselling services should continue to act in the future and determine its priorities. Students are able to engage in a key discussion about mental health and student services as members of this group.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Did not meet during the winter • Was unable to attend any fall meetings <ul style="list-style-type: none"> ○ Please refer to Fall Semesterly Committee Report for details of key business <ul style="list-style-type: none"> ▪ 2018 New Developments <ol style="list-style-type: none"> 1. By recognizing the need to support students in the state of crisis, Counselling Service relaunched drop-in appointments. 2. Over of cross of summer 2018, Counselling Services introduced a new electronic medical record system called Titanium. Since the launch, administrative back-end tasks have been reduced. Moreover, it has improved the record transfer process between case managers and clinicians. Since Titanium is designed for the Counselling Services, we still lack a standardized electronic approach to connect Health services and Psychiatric services. 3. Traditionally, therapy group sessions were designed with a cognitive behavior therapy (CBT) approach. This year, with an aim to diversify its group therapy programs, Counselling introduced non-CBT based groups, including but not limited to: a. An open process group for mood and anxiety, b. An art therapy group for mood and anxiety, c. A Brief format for

exercise for mood (4 weeks used to be 8), d. A Humanistic therapy group for mood and anxiety, e. A Support group through relationship endings, and Undergraduate Representation in University Committees: Fall 2018 Report | 27 f. A program for insomnia.

- 4. In concurrent to the launch of the Rossy Wellness Hub, McGill introduced Local Wellness Advisors (LWA) positions to improve access and quality of care. From counselling psychologists to traditional psychologists, occupational therapists and social workers, LWAs are responsible for awareness prevention and early intervention. They aim to launch Wellness 101 workshops, provide information on resources and skill building exercises

Topics that might carry over to next term or expected topics

- As evidenced by the fall semesterly report, there will be electronic medical records implemented throughout, meaning that the system will most likely be better organized and accessible to students accessing multiple McGill Student Services
- Non-CBT based groups continuing in the fall semester
- Rossy Wellness Hub impacting care provision, structure of appointments, and urgent care concerns
- LWA positions implemented in faculties
 - Workshops
 - Reducing burden on counselling
- Possible lack of standardized approach to psychiatric services and other student services, this should be rectified

CAREER PLANNING SERVICE ADVISORY BOARD (CAPS AB)

Committee Name	Career and Planning Services (CaPS)
Contact Person's Name	Sarah Wetmore
Contact Person's Email	Sarah.wetmore@mail.mcgill.ca
Student Representative(s)	Sarah Wetmore, Sarim Malik, Huaide Huang, Ece Naz Baris
Meeting Dates	October 25 th , 2018 and April 12 th , 2019

Overview of the Committee
<ul style="list-style-type: none"> To discuss ways of improving the service itself To discuss ways of improving student engagement with the service
Highlights or key business discussed this year
<ul style="list-style-type: none"> Library loaning program: How to prevent borrowers from not returning books, incorporating potential blackout periods where the length a book can be taken out are

shortened. At our second meeting, the recommendations of the first meeting were implemented as a result the lending had improved.

- **School wide opinions on CaPS:** Reviewed last year's survey data, based on that data we tried to come up with ways of improving campus involvement, for example through seminars catered to specific needs of McGill students.
- **School wide engagement with CaPS:** We discussed the ways to improve student engagement. The overarching view was that certain faculties are more engaged with CAPs than others. At our second meeting, our recommendations had been implemented with more targeted emails and promotional materials across campus.
- **Improving myFuture portal:** We discussed the ways to improve the myFuture portal, as there are perceptions held by certain faculties that there is a lack of opportunities on the platform. Because of these perceptions, certain faculties do not use the resource. At our second meeting, we discussed different ways of promoting the platform. For instance, through banners across campus with interesting tag lines.
- **Improving CaPS accessibility:** We discussed the ways to ensure there are adequate opportunities through CAPs provided to Mac Campus students. At our second meeting, a concern was that there will no longer be a full-time coordinator at Mac campus.

Topics that might carry over to next term or expected topics

- **Mac Campus:** The pilot projects implemented at Mac Campus due to the lack of a full-time coordinator will likely carry over to gain more student perspective on how to improve the circumstances.
- **Campus involvement:** Did our recommendations on involving students, such as through interesting banners, improve student involvement with CaPS and myFuture.

MORSL Advisory Board (MORSL AB)

Committee Name	MORSL Multi-Faith Network (previously the MORSL Advisory Board)
Contact Person's Name	Anna Stafford
Contact Person's Email	morsl@mcgill.ca
Student Representative(s)	Molly Lu

Overview of the Committee
<p>The Multi-Faith Network was renamed and reconceived so as to share information, gather feedback, and foster collaboration among faith-based groups on campus as well as other faith partners of MORSL (McGill Office of Religious and Spiritual Life), including SSMU.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Interfaith networking – The Multi-Faith Network meeting was held with the explicit goal of hosting as many of MORSL’s partners, including groups such as the McGill Christian Students’ Association, Independent Jewish Voices, etc. as possible. Hopefully, this will promote interfaith event organizing and solidarity. • MORSL visibility/Identity – The visibility of MORSL on campus is not prominent; the causes and remedies were a major point of discussion. As the Multi-Faith Network, the organization’s identity should be far clearer and its purpose more easily defined (i.e. a waypoint for the various faiths on campus to reach out to one another) • Student spiritual life – Individual students’ spiritual life is definitely a focus that the Network would ideally address, but given the nature of spiritual life, seems difficult to broach.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • The topic of Interfaith networking is the main focus: Ideas for future organizing have included multi-faith charity drives, lecture series, temple crawls, and the like.

ADVISORY COMMITTEE ON INTERNATIONAL STUDENTS (ACIS)

The committee did not meet in Fall 2018.

SCHOLARSHIP AND STUDENT AID OFFICE ADVISORY BOARD (SSAO AB)

A report was not submitted for Winter 2019.

MCGILL ATHLETICS AND RECREATION ADVISORY BOARD (MARAB)

Committee Name	McGill Athletics and Recreation Advisory Board (MARAB)
Contact Person's Name	Filomena Gonçalves
Contact Person's Email	filomena.goncalves@mcgill.ca
Student Representative(s)	Owen Dunkley (and Ommu Kulsoom Abdul-Rahman – absent as of November 2018)
Meeting Dates	November 7 th , 2018; December 3 rd , 2018. March 28 th , 2019.

Overview of the Committee
<p>This committee made up of alumni, directors of Athletics and recreation, student representatives, faculty and higher administration in McGill. It serves as the advisory board to the executive director of Athletics and Recreation, Marc Gélinas. 2 SSMU representatives (1 female, one male) sit on this committee, as well as 1 PGSS rep, 1 Varsity Council rep and 2 Students Athletics Council representatives (1 female, 1 male; 1 of which is the Chair), making 6 student rep spots in total.</p>
Highlights or key business discussed this year
<p>This document only highlights reports relevant to SSMU. No motions (other than to approve previous minutes) or decisions were made at any meetings. The December 3rd meeting was attended by 2018-2019 SSMU president Tre Mansdoerfer <i>in lieu</i> of the current student representatives - please direct any questions related to this meeting to Mr. Mansdoerfer.</p> <ul style="list-style-type: none"> • Varsity Council Report <ul style="list-style-type: none"> • No explicitly SSMU-relevant topics of note (welcome BBQs, trivia nights, planned events etc.) • Student Athletics Council Report <ul style="list-style-type: none"> • Interest in including Athletics and recreation fee into tuition • Campaigns in favor of renewal of athletics improvement fee for air con, resurfacing fieldhouse, gender neutral bathrooms, reaching out to better inform first years of the facilities – Although campaigns were not successful this time, they will be re-invigorated for next year. • Facilities Report <ul style="list-style-type: none"> • Extensive work has been completed on Molson Stadium and the McConnell Arena to repair expansion joints and to remedy water infiltration into many internal areas (washrooms, concessions, locker rooms and storage areas), to add Telus sponsored wifi all around the stadium and to improve on heating and ice making systems, etc. • The pool will be renovated April 5th to mid-June.

- Fee referendum (this fee referendum has since been voted against by SSMU constituents, in part due to the #ChangeTheName campaign – see <http://www.mcgilltribune.com/sports/explaining-the-athletics-fee/>)
 - Necessary costs that would bring close to 1 million \$ to facilities improvement (outlined in fee referendum)
 - Without this funding, the nutrition lab and other initiatives taken on by athletics that can help students’ health will not receive the funding that they need.
 - Although the referendum did not go through this year, there is a need to approach the SSMU, MCSS and PGSS again with a referendum proposition to renew the support of \$10/student/term for another 5 years. The senior members of the advisory board express the need to better inform students of the need for this funding via the student associations and other information spreading initiatives.
 - The student athletic council, varsity council and PGSS are active in informing students, but they need the active assistance of SSMU, which the senior members believed was not provided.
 - Avoiding costs now will only lead to accumulated costs later – voting no is only going to hurt the students by limiting our access to quality facilities.
 - Although the athletics council cannot take a position on naming, so as not to alienate any students that they represent, MARAB would like to discourage any illegal banner dropping and negative publicity during a referendum – this will only polarize voters.
- Macdonald Campus Report
 - Necessary costs associated with renovations of the Mac campus athletics facility including new flooring, lighting, etc. Macdonald campus student’s society (MACSS) might be a good source of information on the usage and student interest in renewal.
 - Faced with expenses that far exceeded the renovation budget and given some unforeseen delays in managing the project, A&R decided to adjust the scope of work and re-tender the project again in early 2019. The funding was already accounted for in February and will not be affected by the failed referendum.
 - Paddle Mac is running successfully and will be continued, based on last summer’s demand.
- Sports Programs Report (Campus Rec. Varsity)
 - Many advancements including:
 - 20 new treadmills added to the Fitness Centre, including 10 with internet access.
 - Private Workout Pods (launched Sept 4). Registrations required. Results so far are very positive.
 - An adapted fitness program has been launched in collaboration with the Office of Students with Disabilities and the Department of Kinesiology and Physical Education with a goal of exposing students with physical challenges to the benefits of exercise by pairing them with a personal trainer.
 - Our Urban Squash program that brings children from the nearby community to learn the game of squash just began its second year.
 - Varsity gender participation stats show 41% females and 59% males.

- Etc.
- We are at full capacity for students in intramurals (106 intramural soccer teams alone, amongst other sports), but there is a question as to whether we should make more soccer teams or more diversified sports teams. How can we ask an appropriate question about what the students would rather participate in? – on-going question
- Nutrition Lab project update
 - Workshops on nutrition for students needs a space in the athletics building. Construction begins (maybe – recent setbacks) in 2019. This is an amazing way of improving student and athlete diets through workshops and individual consultations. Nutrition students will likely be involved in the initiative.
- Hazing prevention update
 - Relatively long sessions, 18 sessions to date (second year of program) – positively received by varsity students
 - Work on suggesting positive forms of team building as well as avoiding hazing
 - There may be funding that soon goes toward a student wellness advisor (social worker) to help with consulting (confidential meetings with students)
- Women in Sports (WiS) Program
 - Athletics and Recreation secured a major, transformative gift from the Kerr family to enable the creation of the WiS program. This is the largest programmatic gift to Athletics and Recreation in its history.
 - The WiS program will focus on two components: female (1) coaching hires and professional development and (2) student-athlete development.
 - A WiS Advisory Team will be put in place to contribute to the ideation and implementation of this initiative. Research and development work may be required to support program design.

Topics that might carry over to next term or expected topics

- Varsity Council Report
 - None of note
- Student Athletics Council Report
 - Athletics and recreation fee in tuition & renewal of athletics improvement fee
- Facilities Report
 - Facility improvement funding and finding a compromise with students
- Macdonald Campus Report
 - Gym facilities renewal
- Sports Programs Report (Campus Rec. Varsity)
 - Finding how to involve the student voice into what intramural sports will receive funding. Surveys might soon be conducted by the Sports Programs directors
- Nutrition Lab project update
 - Smoothly integrating the new nutrition lab in the athletics complex and informing students of the opportunity
- Hazing prevention update
 - Costs associated with the student wellness advisor and better tailoring the hazing prevention workshops to teams, as well as to programs outside of athletics and recreation
- Women in Sports Program

- Program design

Joint Board-Senate Committee on Equity (JBSCE)

Committee Name	Joint Board-Senate Committee on Equity (JBSCE)
Contact Person's Name	Angela Campbell
Contact Person's Email	angela.campbell@mcgill.ca
Student Representative(s)	Andreann Aisbey (SSMU Equity Commissioner)

Overview of the Committee
<p>The committee strives to promote fair access to academic and employment opportunities, and full participation in the McGill community, for all individuals, particularly for those from social groups that have historically encountered or continue to face systemic barriers.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • The restructuring of equity at McGill and SEDE explaining the new positions under the Associate Provost (Equity and Academics) Office. • The possible creation of a seventh sub-committee for First Generation Community Members was brought forward, however it was decided that the committee should not form because although it would be important to add one the issue does not fall specifically under equity. • The new Equity Education system was presented • The Bicentennial was discussed and the committee thought of ways in which McGill could ingrain equity, diversity and inclusion during the celebrations. Additionally, use it as an opportunity to genuinely celebrate and represent those have often omitted from McGill's history and historically marginalized.
Topics that might carry over to next term or expected topics
<p>The Bicentennial celebrations Equity initiatives to improve student life</p>

EQUITY SUBCOMMITTEE ON WOMEN (SSCOW)

A report was not submitted for Winter 2019.

EQUITY SUBCOMMITTEE ON FAMILY CARE

A report was not submitted for Winter 2019.

EQUITY SUBCOMMITTEE ON PERSONS WITH DISABILITIES

The committee did not meet in Winter 2019.

EQUITY SUBCOMMITTEE ON FIRST PEOPLES

Committee Name	Subcommittee on Equity for First Peoples
Contact Person's Name	<i>Allan Vicaire</i>
Contact Person's Email	allan.vicaire@mcgill.ca
Student Representative(s)	Tomas Jirousek
Meeting Dates	<i>March 11, 2019</i>

Overview of the Committee
<p>The Subcommittee on First Peoples offers an opportunity for the many facets of Indigenous life to support and discuss our shared values and initiatives within McGill. The subcommittee consists of members of Indigenous student services, such as the First Peoples' House, Indigenous administrators, Indigenous students, and Indigenous faculty members.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Discussion of how to support the #changethename campaign • Facilitating meetings with students and staff for consultation on the McGill Master Plan. • Gault Nature Reserve, improving access for ceremonial purposes, as well as expanding the Indigenous presence of McGill beyond Montreal. • The SCEFP has issued multiple resolutions to be presented to McGill governing bodies, such motions included a call to change the Redmen name, calls for McGill to prioritize the recruitment of Indigenous persons and give them priority in decisions on employment matters such as hiring, promotion and training. • Senate Questions regarding Indigenous Curriculums and the fulfilment of specific Calls to Action within the Provost's Task Force on Indigenous Education and Indigenous Studies. The SCEFP notes continued work by the Indigenous Education Advisor, in collaboration with specific work being done on the BEd program in Kahnwake and Listiguj, the Indigenous studies program, and course content being offered in the Faculty of Medicine under the Indigenous Health Professions Program. • Concern and work towards the creation of more safe smudging spaces on campus.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Follow through on the change the name campaign, and reactions to the administration's decision. • Continued consultation on the McGill master plan. • Continued work towards designating McGill's physical space as a safe smudging area.

- Noted concern over several failed or partially fulfilled actions in the Task Force, notably the failure to leave the Haudenosaunee flag for a full week following National Indigenous Peoples' Day.

Equity Subcommittee on Racialized and Ethnic Persons (SCREP)

Committee Name	Subcommittee on Racialized and Ethnic Persons
Contact Person's Name	Adrienne Piggott
Contact Person's Email	adrienne.piggott@mcgill.ca
Student Representative(s)	Weeam Ben Rejeb
Meeting Dates	January 11 th , February 8 th , March 8 th , April 12 th

Overview of the Committee
<p>The committee makes recommendations to the JBSCE on issues regarding ethnic and racialized persons.</p> <p>The Winter term was focused on delineating some actions and priorities for the 2018/2019 academic year leading up the bicentennial.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Support of Black Grad • Support for various campaigns on campus: Change the Name campaign and cancellation of POLI 339 • Support for Black History Month, Indigenous Awareness Week, LGBTQ+ Month, and Muslim Awareness Week • Sponsored screening and panel discussion of “La charte des distractions” • Participation in McGill’s first Community Citizenship Ceremony • Discussion of BILL 21 and possible actions • Initiated discussion with the JBSCE and the Associate Provost, Equity and Academic Policies to create embedded Equity Intervention Officers in all departments.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Establish a platform for racialized students to share their lived-experiences with racism, discrimination, and microaggressions on campus • Potential Orientation Week project for newly-admitted racialized students • Potential fundraising for equity, anti-racism initiatives

- Establish Bicentennial Proposals for Equity

EQUITY SUBCOMMITTEE ON QUEER PEOPLE (SQP)

A report was not submitted for Winter 2019.

INDIGENOUS AFFAIRS WORK GROUP (IAWG)

Committee Name	Indigenous Affairs Working Group (IAWG)
Contact Person's Name	Allan Vicaire
Contact Person's Email	allan.vicaire@mcgill.ca
Student Representative(s)	Tomas Jirousek
Meeting Dates	February 18, 2019

Overview of the Committee
<p>The Indigenous Affairs Working Group is a committee composed of all different aspects of Indigenous student life at McGill, from the point of application to support for Indigenous alumni. The committee members meet to brief each other on key aspects of their department to discuss future planning and goals with the administration.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Increased programming of Indigenous course content and the implementation of degree granting credit programs in Indigenous communities. • Leveraging the opportunity of McGill Campus Master Plan to create authentic Indigenous space, which has a relationship with the Indigenous community and brings traditions, ceremonies, and rituals to McGill. • Establishing a network and framework which involves engaging Indigenous communities and different individuals for input in terms of design/model. Purpose of facilities that relate to Indigenous communities. • Discussion of the Change the Name campaign and the administration's support of Indigenous students throughout the campaign. • Continued work with outside Indigenous communities in order to explore future opportunities for student retention.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Continued discussion of the centralization of services into an Indigenous hub. • Further discussion on the physical spaces required for Indigenous staff, students, and faculty in a safe and culturally appropriate environment. • Follow through on specific Calls to Action as mandated in the Provost's Task Force on Indigenous Education and Indigenous Studies.

ADVISORY COUNCIL ON THE CHARTER OF STUDENTS' RIGHTS

The committee did not meet in Winter 2019.

COMMITTEE ON STUDENT DISCIPLINE (CSD)

Due to the confidential nature of this committee a report could not be submitted.

The CSD is a hearing committee which reviews cases of infringement of the Code of Student Conduct and Disciplinary Procedures, and makes decisions based on the evidence presented.

COMMITTEE ON STUDENT GRIEVANCES (CSG)

Due to the confidential nature of this committee a report could not be submitted.

The CSG reviews any grievances lodged by students that rights accorded to them under the Charter of Students' Rights have been infringed by a member of the University, and decides on the appropriate redress.

APPEAL COMMITTEE ON STUDENT DISCIPLINE AND GRIEVANCES

Due to the confidential nature of this committee a report could not be submitted.

The Appeal Committee for Student Discipline and Grievances deals with appeals regarding decisions made by the CSD or the CSG.

McGILL WRITING CENTRE ADVISORY COMMITTEE (MWC AC)

The committee did not meet in Winter 2019.

UNIVERSITY HEALTH AND SAFETY COMMITTEE (UHSC)

Committee Name	University Health and Safety Committee
Contact Person's Name	Kathryn Wiens
Contact Person's Email	kathryn.wiens@mcgill.ca
Student Representative(s)	Annalise Patzer
Meeting Dates	Monday, September 24, 2018 14:30 to 16:00 Monday, October 29, 2018 14:30 to 16:00 Monday, December 17, 2018 14:30 to 16:00 (Cancelled) Monday, January 21, 2019 14:30 to 16:00 (Cancelled) Monday, March 4, 2019 14:30 to 16:00 (Could not attend) Monday, April 29, 2019 14:30 to 16:00 (Cannot attend)

Overview of the Committee
<p>The University Health and Safety Committee (UHSC) advises and is responsible to the VP Administration & Finance and the Associate VP University Services. The Associate Director of Environmental Health and Safety serves as the Steward, with University Safety providing some committee members. The committee advises on concerns relating to health and safety of the University and its community, especially policies and standards. In its review, it prepares an annual report of activities and health and safety concerns.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Smoking policy <ul style="list-style-type: none"> ○ Have received a lot of feedback from public since implementation of policy has began ○ Various issues concerning the implementation of the University's smoking policy were raised ○ The importance for the health of community to ensure an effective implementation of the new policy means that all student groups and other groups should report back about thoughts on policy ○ A large majority of McGill students, faculty and staff, on both campuses, were in favour of McGill becoming completely smoke free. ○ The Policy Concerning Smoking at McGill University approved by the Board of Governors in December 2017 stipulates that smoking is prohibited on McGill campuses outside of designated smoking areas, a transitory measure to be phased out within a maximum period of five years. ○ Feedback e-mail sent out, to be gone over • Stewart Biological Sciences Building Flood <ul style="list-style-type: none"> ○ Discussed various concerns about better response to security services and emergency personnel

- Internal responsibility systems
 - Over 700 McGill managers have taken this training
 - New version aimed at lab managers has been well received
 - Development of plan to escalate reports about non-responses to lab inspections
- Montreal Neurological Institute radiation from cyclotron
 - Radiation levels have been mostly resolved, radiation levels going down, use of lasers have been going up
 - Montreal Neurological Institute representative (radiation) was not able to be present, will invite to next University Health and Safety meeting
 - Significant dose of radiation (not above limits) from cyclotron
 - Need safety reviews
- Cleaning in Labs
 - Standard of Operating Procedure was changed to reflect wishes for cleaning staff to not blow fuses
 - Bring Environmental Health and Safety program up to 2018 standards
 - Facility is being run properly, but documentation + follow-up, application of own policies should be tightened
 - Share more info + transparency
 - Include representative from research systems
 - Make sure training is up to date
- Regulatory Agency Interventions
 - Engineering workshop to prevent engineering students from doing unsupervised work
 - Music
 - Workshop dossier opened
 - All machines have been replaced/fixed
- Smoking at Tanna Hall
 - Haven't received any complaints in 3 weeks but there are still many cigarette boxes and butts
 - Work order for cleaning and improved signage
- WHMIS 2015
 - Deadlines this year
 - December 2018 employers must be compliant
 - September 2018 employers must be compliant o WHMIS, WHMIS Lite, WHMIS en francais
 - Put courses online
 - Trained about 3000
 - All old chemical bottles with no labels/symbols
 - No directives
 - Staff know what old/new symbols mean
 - Should be no confusion about meaning of product
- Lab Safety
 - Animal facilities, pregnant graduate students, pregnant women
 - Reproductive risks: Reproductive Health in the Laboratory
 - Chem department in Family Health Committee
 - Service in EHS for expectant mothers

Topics that might carry over to next term or expected topics

- WHMIS 2015 implementation
 - Deadline is this year, will have to see completion of training of WHMIS 2015 to all employees this year
 - Online training courses would be much more helpful in training
 - Label all old chemical bottles with new signage
 - Possible training on new meanings
- Ensure successful implementation of reproductive health in the laboratory
 - Consult family health committee
 - Ensure that EHS service for expectant mothers is available readily
- How will smoking policy be implemented and transitioned into in the next five years?
 - Student constituencies and other constituencies should give feedback for key questions, below
 - Some well-travelled locations outside designated smoking areas continue to be favoured by smokers, such as outside the McLennan Library Building. Given the discomfort and health risks this poses to our community, would you be in favour of McGill becoming completely smoke free in 2019 (*except at Residences*)?
 - Given the nuisance for the Redpath Museum occupants created by the smoke traveling east from the designated smoking area located next to Morrice Hall, would you be in favour of the elimination of this designated smoking area?
 - Other comments or suggestions that would facilitate McGill's transition toward smoke-free campuses?

SUSTAINABILITY LABS WORKING GROUP (SLWG)

Committee Name	Sustainable Lab Working Group (SLWG)
Contact Person's Name	Christian Bouchard
Contact Person's Email	Christian.Bouchard@mcgill.ca
Student Representative(s)	Emilienne Hamel & Robert Kidd
Meeting Dates	<ul style="list-style-type: none"> • September 19, 2018 • October 31, 2018 • December 12, 2018 • February 6, 2019 • March 20, 2019 • May 1, 2019 • June 12, 2019

Overview of the Committee

The SLWG focuses on assessing the sustainability opportunities and weaknesses in McGill's lab spaces, implementing new sustainability solutions, and motivating sustainable action in the lab community. The committee is made of professions and students from the EHS, MOOS, waste management, VP Research Office, PGSS, SSMU and also collaborates with many other stakeholders.

Highlights or key business discussed this year

- Sustainable Lab Award
- Lab Action Plan in the event of a disaster scenario
- Lab Waste Management
- Lab Asset Tracking
- Sustainable Design for New Labs

Topics that might carry over to next term or expected topics

- Kathleen's new position (no longer on SLWG)- she was very instrumental in the committee and next year's committee will potentially go through restructuring
- The Sustainable Lab Award may receive outside funding, guidelines will need to be developed for the purpose of those funds

SUSTAINABILITY PROJECTS FUND WORKING GROUP (SPF WG)

Committee Name	SPF Working Group
Contact Person's Name	Claire Paoli
Contact Person's Email	Maria.paoli@mail.mcgill.ca
Student Representative(s)	Claire Paoli, Milton Calderon

Overview of the Committee

The SPF Working Group meets once a month to assess SPF applications and make decisions regarding the funding of ongoing and prospective projects. We assess the projects' relevance to the mandate of the SPF and their adherence to a set of governing criteria of the SPF.

Highlights or key business discussed this year

Every month we discuss project applications and make decisions regarding the funding of projects. During the fall 2018, the applications discussed included projects over \$5000, under \$5000 and under

\$250. We also contributed to the update of the fund's governing documents, such as the evaluation criteria, the project applications and the SPF's strategy going forward.

Topics that might carry over to next term or expected topics

We will continue with monthly meetings in the Summer 2019. We expect any project that we approved with conditions to come back with revised documents. Besides that, we expect new applications to roll in throughout the year.

Universal Access Capital Projects Working Group

Committee Name	Universal Access Capital Projects Working Group
Contact Person's Name	Maxime Gagnon
Contact Person's Email	maximeaxime.gagnon@mcgill.ca
Student Representative(s)	Sully Dawood
Meeting Dates	30 th January 2019, 5 th April 2019

Overview of the Committee
Committee is designed to undertake Capital Projects across campus that aim to make McGill more universally accessible for all students.
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Interactive Accessibility Map discussed: A Web tool that allows navigability of campus paths for users to make more informed decisions. Will also serve as a spatial information hub. Will be similar to Google Maps, but will have 5 categories: Unassisted, walking aid, manual wheelchair, assisted wheelchair, motorized wheelchair. • Budget has not changed from Fall 2018 (Fund size is still at \$1.4 Million), and it will likely be reassessed when Finance administer comes back from leave • Request from the Faculty of Dentistry – Possible solution discussed was a movable lift • Request for 3559 University (Student Housing – Greenbriar I believe) made by SSMU. Committee steward said (Maxime) said that SHHS does not come under committee criteria since funding is by Quebec. • Call for projects – I discussed the possibility of getting students more involved in the process, since they have the most interaction with campus spaces.
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Dentistry Request • Update on Accessibility Map (Beta should be out by August) • Call for Projects • Budget Assessment

Skills 21 Steering Committee

A report was not submitted for Winter 2019.

HEALTHY LIVING ANNEX WORKING GROUP

Committee Name	Healthy Living Annex Working Group
Contact Person's Name	<i>Emily Shallhorn</i>
Contact Person's Email	Emily.shallhorn@mcgill.ca
Student Representative(s)	Erphon Ghatreh-Samani
Meeting Dates	<i>February 5, February 22, March 15</i>

Overview of the Committee
<p>The Healthy Living Annex Working Group has been made to deal with student health on McGill campus. There are many gaps in supporting student health, especially in awareness and prevention. The messages student receive are rare and inconsistent. The purpose of the working group is to centralize health and wellness programs, give training, and enhance the Student Service's health promotion capability to expand awareness and prevention.</p>
Highlights or key business discussed this year
<ul style="list-style-type: none"> • Promotion plans to launch in 2019-2020 academic year • Detailed recommendation outlining a health and wellness plan • Brainstorming and developing ideas in visioning session
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • Mental health • Awareness • Prevention • Health and wellness programming

ROSSY WELLNESS HUB STEERING COMMITTEE

A report was not submitted for Winter 2019.

LOCAL WELLNESS ADVISORS WORKING GROUP

Committee Name	Local Wellness Advisors Working Group (LWAWG)
Contact Person's Name	Thomasina Phillips
Contact Person's Email	Thomasina.phillips@mcgill.ca
Student Representative(s)	Melissa Hayalioglu

Overview of the Committee
<p>Context</p> <p>As part of the implementation of a hub-and-spoke outreach model of service delivery for health and wellness services, McGill Student Services is piloting a Local Wellness Advisor initiative within its Rossy Student Wellness Hub initiative, with the aim of enabling students to easily access quality care in a timely manner where they live, learn, and study.</p> <p>Reporting</p> <p>The committee will provide recommendations to the Executive Director of Student Services and the Director of the Rossy Student Wellness Hub regarding the local wellness advisor's activities and access pathways.</p>
Highlights or key business discussed this year
<p>Throughout meetings, practical recommendations were developed for the following areas:</p> <ul style="list-style-type: none"> • Roles and responsibilities of the local wellness advisors – including a sample general schedule to illustrate the breakdown of time • Activities that local wellness advisors may perform including those not in their scope as well as any potential training that may be required • A local wellness advisor integration committee to support the wellness advisors' integration within the counseling services team as well as within the Rossy Student Wellness hub • Access pathways for students to get in touch with the local wellness advisors • Appointment booking considerations and options
Topics that might carry over to next term or expected topics
<ul style="list-style-type: none"> • There are no unresolved topics to be carried over into winter 2019